Quarterly Narrative Report (Q1- FY 2019)

Grantee: Latin American and Caribbean Network for Democracy (REDLAD)	**Reporting Period:** October 1st to December 31th, 2018 **Report date of submission:** 23/01/19
Agreement Number: SLM-AQM-15-GR-1267	**Project Duration:** From: 9/24/2015 Through: 9/30/2021
Country / Region: Latin América	**Submitted by:** Gina Romero
Funding Liquidated (Quarter): $32.238 **Funding Liquidated (Total):** $953,860 **Total Award:** $2,941,704	**Contact Information:** Gina Romero Latin American and Caribbean Network for Democracy gina.romero@redlad.org 573152228450

1. Brief description of the project

REDLAD receives a grant to support, continue and expand our program that focuses on designing and establishing an effective and sustainable mechanism for the participation of civil society in the Summit of the Americas (PASCA).

REDLAD will continue in the facilitation of the participation, coordination, and engagement of strategic and prominent civil society networks, NGOs, specialists, and governments of the Western Hemisphere, to work together in a process to institutionalize a significant role for civil society in the Summit of the Americas, as well as facilitate a process to strengthen democratic governance.

REDLAD will improve its capabilities as an organization and will work to fight corruption in the countries of Latin America and the Caribbean, strengthening the capacities of CSOs to monitor and fight against public and private corruption, as well as to monitor the main commitments of the Summit.

2. Collaboration and partnerships

During this quarter, we maintained contact with the members of the Citizen Forum of the Americas and planned actions to organize the structure, the decision-making process and the achievements of the forum's work for PASCA II.

Moreover, we got in touch with new organizations. On November 30, we had a meeting with America Solidaria, an organization that works to create collaborative networks, overcome poverty, welfare for children and families in situation of vulnerability and social justice in the continent. We presented the new Pasca phase and express our intention to articulate with them, and their national offices, their participation in the project.

In December, we prepare a virtual meeting with all the focal points to be held in January. In order to improve the organization and operation of the Citizen Forum of the Americas, and following with some of the decisions made at the CFA meeting held in Bogotá in November 2018, we consulted the focal points about the creation of working committees.

During this quarter, we participated in the review process of coalitions that is being led by OAS office for Civil Society. On November 13, we attended a virtual meeting that is the second meeting held to analyze the Coalitions system, and to propose reforms so it can be institutionalized by the OAS for General Assemblies and American Summits. In this meeting, CS participants recommended that for 2019's Assembly OAS representatives review carefully the list of Coalitions that were registered for 2018's Assembly so a list of autonomous, real and unique coalitions can be selected to take part in the dialogues and participation scenarios.

In this period, we strengthened the relationship with population groups (indigenous communities, afro-descendent organizations, LGBTI, religious groups, among others), and we took the first steps to implement the differential approach in the PASCA planning and execution process.

On November 19, we had a meeting with Natasha Jimenez, Director of Mulabi, the subgrantee in charge of LGBTIQ sector. Natasha ratified her interest in being part of the project after our presentation of its new phase and the work that we expect the subgrantees perform in relation with their group of interest.

Nicolas Panotto, director of Gemrip, our subgrantee in charge of religious groups, led some activities in Brazil (Rio de Janeiro): On November 21 and 23, a meeting in the annual encounter of *Evalengicxs pela Diversidade* in which Nicolás and his partners led a workshop that created a common reading of the political situation in Brazil, the impact that neo - conservative groups are having in Latin America, and possible actions of articulation and political incidence according to the new country scenario after the election of Bolsonaro as president. On 24 and 26 of November, during the *Reimaginar Festival*, Panotto presented to the participants the OAS coalitions system and the impact that the Coalition he led (Religions and spiritualities in dialogue with civil society) has had in the previous Summit of the Americas and General Assembly.

In December, the Project Coordinator and REDLAD's Director, Gina Romero, traveled to Washington and held various meetings relevant to the project.
- Shaazka Beyerle (December 5th). Recognized international expert in nonviolent civic action associated with the citizen fight against corruption. Shaazka will be an important element in the process of capacity building for the fight against corruption and the follow-up to the mandates.
- Mercedes de Freitas, Director of Transparencia Venezuela, Pasca's focal point in Venezuela, Mauricio Alarcón, Pasca's focal point in Ecuador (December 5). Dialogue about the challenges of Pasca II and about anti-corruption scenarios in the continent.
- Catherine Pognat, Official of the OAS in charge of the relationship with Civil Society (December 6th). We reviewed the proposal for the institutionalization of the coalition system, we presented the new phase of Pasca and we talked about possible ideas for the AGOEA 2019.

- Marisol Blanchard, Chief of Staff of the IACHR (December 7). We present the new phase of Pasca, we talked about the initiative to make a special report on Corruption and Human Rights and we agreed in the first semester of 2019 to advance jointly in this purpose, initially hiring an expert that can collect inputs, make a draft report for the discussion, and some public events for consultation and presentation.
- María Celina Conte, Secretary of the SIRG (December 7). We present the new phase of Pasca, we agree to coordinate follow-up and consultation actions. María Celina promised to send the results of the survey applied after the Summit, so that we can analyze its results.
- Department of State (December 3). Informal talk with personnel from the State Department that works on corruption, open government and other related global initiatives. The door remains open for direct dialogue with each division in future meetings.

3. Communications:

The last quarter of the year 2018 served to make an evaluation of the things that were done during the first three years of the project (2016-2018).In terms of communications, we were able to identify a specific digital community interested in the topics of the Citizen Forum, such as the Inter-American System, General Assemblies of the OAS, Summit of the Americas and anti-corruption fight. In each of the social networks where the Citizen Forum of the Americas has a presence, mainly Facebook and Twitter, there has always been a sustained growth of followers. However, it is necessary to focus in the next three years in more aggressive strategies of positioning of the brand (Citizen Forum of the Américas) and the project products and activities. It will be of great help when the project website (www.proyectopasca.org) makes the transition to be the Forum's website.
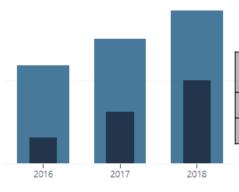
In 2019 we will make, together with the members of the Forum, a new proposal regarding strategic communication strategy.

- During the meeting of Forum members in September 2018, lessons learned from the first three years were established, as well as strategic issues for the next three.
- Between January and March 2019, from the base team will be an initial proposal of communications plan, which will be fed back and approved once there is a workshop (virtual or face-to-face) with all the members of the Forum, led by the base team of the draft.
- It is necessary that before June 2019, the month in which the OAS General Assembly will be held in Medellin, Colombia, the brand of the Citizen Forum of the Americas has already been positioned, which will possibly require a necessary transition of the name of the website.

As can be seen in the following figures, since its creation in 2016, the project's website grew both in the number of visitors and in the number of visits.

Completed the year 2018, compared to 2016, the number of visitors almost quintupled.

Year / Ítem	2016	2017	2018
Views	5.805	7.441	9.111
Visitors	1.515	3.092	4.941

In the last quarter of the year 2018 both the number of visits and visitors decreased. This is because there were not as many contents with the previous months.
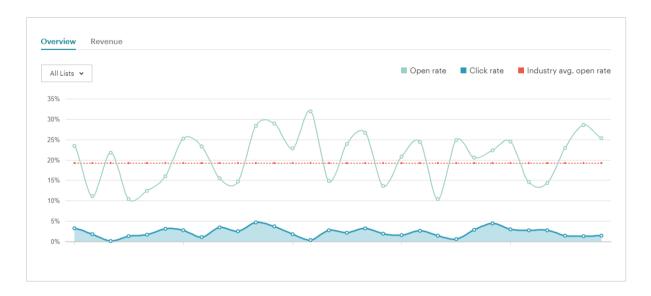
Website www.proyectopasca.org		
Number of visits per month	October	973
	November	632
	December	528
	Total	2133
Countries with the highest number of visits in the last trimester		
Mexico		279
United States		128
Chile		190
Colombia		127
Peru		99
Argentina		89
Honduras		86
Guatemala		77
Spain		66

During these three months, the project base team focused in gathering valuable information about what was done in the first three years of the project. Therefore, we made a special report (available in Spanish) that can be consulted at https://proyectopasca.org/informe-especial/. It was also sent by email to the special distribution lists and through the "Entre Regiones" newsletter.

Tres años de un sueño
que se está haciendo posible

Informe especial 2015-2018
Diciembre de 2018

Red Latinoamericana y del Caribe para la Democracia

Regarding the digital bulletin "Entre Regiones" that is sent to our contact lists informing about the progress of the project and the activities that are done every month, we can say two things: the first, that since we started sending it our database grew significantly month to month, year after year, and secondly, the figures of reach have remained stable with significant variations in important milestones such as OAS General Assemblies and, of course, the Summit of the Americas itself.

For the next three years we bet on a total redesign of the newsletter, both in format and in content to increase percentages in clicks rate.

Digital bulletin Entre Regiones

Number of receivers per bulletin	No. 1	956
	No. 2	954
	No. 3	1102
	No. 4	1042
	No. 5	1035
	No. 6	1031
	No. 7	1033
	No. 8	1020
	No. 9	1014
	No. 10	1005
	No. 11	1004
	No. 12	1390
	No. 13	1336
	No. 14	1336
	No. 15	1331
	No. 16	1293
	No. 17	1281
	No. 18	1264
	No. 19	1263
	No. 20	1255
	No. 21	1241
	No. 22	1570
	Special bulletin	1517
	No. 23	1505
	No. 24	1497
	No. 25	1581
	No. 26	1567

The social networks of the project have served to position the contents that we produce every month. A good part of the visits that the website get are directed by the distribution we make on social networks, especially through Facebook.

Twitter account @ForoCiudadanoSC	
- Tweets impressions: number of times users saw the tweet on Twitter. **- Profile visits:** number of times users visited the profile on Twitter. **- Mentions:** number of times users mentioned the profile	Twitter is the social network where we have grown the most slowly, but where we have the most contact with our stakeholders. For example, the OAS accounts and some of its officials follow us and we constantly interact with them and share information. On the other hand, although in 2018 we had less tweets we grew in impressions, that is, in the reach of the information we share with our followers. The strategy of mentioning each of the actors that matter to us in images and strategic information and doing RT of accounts that interest us has worked very well. It is important to clarify that the number of tweets registered by the social network analysis tool does not allow us to see the number of RTs that are made from our account, for this reason the total number of registered tweets is greater.

Year	Tweets	Tweet impressions	Profile visits	Mentions
2016 (October - December)	46	14.046	252	29
2017	227	57.287	1.586	222
2018	150	59.763	1.046	164

Facebook fanpage /ForoCiudadanoDeLasAméricas		
- **Total Likes per year:** The total number of people who have liked your Page. (Unique Users) - **Total Reach per month:** The number of people who had any content from our Page or about our Page entered in their screen through unpaid distribution. (Unique Users) - **Total Impressions per month:** The number of times any content from our Page or about our Page entered a person's screen through unpaid distribution. (Unique Users)	Finally, Facebook is the social network where we have grown fastest. Year after year we double our number of followers and our interactions with other users that are not necessarily part of our interest groups, but they are good replicators of the information we share or are part of the community of followers of our members.	
Likes per year	2016	241
	2017	420
	2018	808
Total reach per month in the last trimester	October	770
	November	127
	December	707
Total impressions per month in the last trimester	October	1276
	November	244
	December	1504

In the following image you can see how our community of followers is made up on Facebook.

The number of people who had any content from your Page or about your Page enter their screen screen, grouped by age and gender. This number is an estimate.

4. Executive Summary

4.1 Reports

- October monthly report was submitted on November 19th, 2018.
- November monthly report was submitted on December 18th, 2018.

4.2 Internal Actions

During this quarter REDLAD held internal meetings in order to advance in the operative planning process of PASCA II. The base team defined the specific details for each indicator corresponding to the first year of implementation (Annex 1). Also we created a preliminary version of the project's Monitoring, Evaluation and Learning plan (Annex 2).

4.3 Designing and update of internal documents

- In this quarter, we created a first version of the terms of reference that starts the selection process of the organization or consortium that will be in charge of the citizen corruption observatory (Annex 3).

- We made a map of corruption observatories identified in the region, as well as with other organizations dedicated to the fight against corruption. The map has general information of the organizations, their work focus, main topics, methodologies and monitoring mechanisms, achievements, difficulties, main publications and relationship with other stakeholders. (Annex 4).

- Desco is working on the detailed systematization of the participation process they led in Peru with Propuesta Ciudadana, as a contribution to the report of the lessons learned from the 2018 Summit that will be part of the document that will be delivered to the United States for the next summit.

- We finalized the document that analyzes the process of coalitions as the participatory mechanism for Civil Society in OAS General Assemblies and 2018's Summit of the Americas (Annex 5).

- We are working on a document to systematize the actions of inclusion (specially of LGBTI persons) implemented by Redlad in the participation processes associated with the assemblies and the OAS summit. This is helpful to analyse what worked in the past, the new efforts that have to be implemented, and to create the set of recommendations to be made to the OAS and the host countries for future events (Annex 6).

- We have a new monthly and quarterly report model for this version of the PASCA project. This new model seeks to present information in a more strategic way according to the new scope of work, and to inform the progress per each objective and highlight better other aspects such as challenges, lessons and best practices.

4.4 Overall Progress

During this time, we made the hirings necessary to complete the project's work team, we advanced in actions and systematization documents of the first phase of PASCA, we finished the PASCA II planning process, and we established the bases for the selection process of the citizen corruption observatory sub awardee.

5. Implementation Progress

5.1 Objective 1. *Strengthen the ability of the Citizen Forum of the Americas to coordinate the participation of civil society across Latin America and the Caribbean (LAC) in the Summit of the Americas process.*

During this quarter, we maintained contact with the focal points mainly in the form of collective dialogues via whatsapp related to the social and political crisis in some countries, corruption and strengthening of democratic options in the region. Also some internal bilateral meetings were held, including the focal points of Venezuela, Ecuador, Argentina.

In the contact maintained with the organizations, we observed advances related to their learning process as a group. Organizations have a more decision-oriented participation and there is greater participation of minority groups. We are working on a strategic relationship plan to guide and strengthen our collaboration and partnership processes with Forum of Citizens of the Americas members and other relevant stakeholders.

On December 20, we implemented an online consultation with the CFA members with the purpose of arranging the date of the January meeting and selecting the appropriate working committees to strengthen the Forum of Citizens of the Americas, the results of the consultation can be found in Annex 7.

Most of the focal points consulted proposed to hold the meeting on January 11, 2019. For the consultation, we proposed the following work committees:

- Governance of the Citizen Forum (structure, decision making, spokespersons, etc.)
- Mobilization and incidence (political analysis, identification of forceful messages, etc.)
- Communications and 'branding' (internal and external communication)
- Corruption and relationship with Citizen Observatory
- Differential approach and inclusion (ethnic, afro, LGBTIQ, gender, religious actors)

The committee with the greatest reception was "Mobilization and incidence", followed by the "Governance of the Citizen Forum", and the "Corruption and relationship with Citizen Observatory" committee. Two organizations expressed interest in the differential focus committee, one in communications and branding, and a committee of international events was also proposed. The pertinence and distribution of these committees will be reviewed at the FCA January 2019 meeting.

5.2 Objective 2. *Increase collaboration between civil society, Summit governments, the Summits Secretariat, and other relevant organizations to advance civil society engagement in the Summit process and; prepare for greater civil society involvement in the 2021 Summit process*

During this quarter, we actively participated in the review of the coalition process in accordance with the invitation the OAS made to us. We attended a meeting on November 13 with the OAS and sent a document with recommendations on this topic, also, we commented the proposed document to systematize the process (Annex 8).

We informed to the members of the Citizen Forum of the Americas that the next OAS meeting will be held in June 2019 in Medellin, Colombia. We are reviewing the coalitions that were created for the 2018 summit and the priorities identified by civil society to improve and qualify the dialogue processes and the contribution of civil society in the participation scenarios.

We had a first approach to the Colombian Mission to the OAS without being successful in getting a meeting with the Representative and its team. In January we will advance in getting back the contact with Colombian focal point and having a meeting with the officials from the Foreign Affair Ministry that will be in charge of the Assembly, as well as with the office of the Mayor of Medellin that will also be related with the process.

5.3 Objective 3. *Improve CSOs' capacities to monitor the implementation and impact of 2018 Summit commitments and to participate effectively in the 2021 Summit processes.*

In this quarter, we advance in the reviewing and systematizing the lessons learned from the civil society participation process at the 2018 Summit. We are designing the mechanism to facilitate the prioritization of the commitments of the 2018 summit by the members of the Citizen Forum of the Americas. The process of monitoring the implementation of the commitments will be articulated with the sub awardee in charge of the citizen corruption observatory.

We identified observatories and other possible partners for the process, as well as experts that can be contacted once the plan of strengthen capabilities is created.

5.4 Objective 4. *Build the capacity of REDLAD through increased staff, trainings, creation of an outreach strategy and sustainability plan, and hire an external monitoring and evaluation firm to conduct a project evaluation.*

The entire team of REDLAD has been hired through labor contracts, with competitive salaries in the context of the Colombian labor market. In October we hired the monitoring, evaluation and learning REDLAD officer (Lina Maria Romero, curriculum vitae attached Annex 9) and in November, we selected the PASCA project officer (Diana Carolina Silva, curriculum vitae attached Annex 10). The grants officer approved Diana Silva's CV and authorized her hiring (Annex 11).

In this quarter, we had a first meeting to create a capacity development and sustainability plan for REDLAD. We decided that the plan would be developed according to three purposes:

a) Collaborative and teamwork approach.
b) Role in the organization and what each actor does within the value chain.
c) Crosscutting training topics.

We designed a visual exercise that helped us to gather ideas about these three topics based on the following guiding questions:

1. What do we need to learn as a team to move forward?
2. What would you like to learn to improve your work in REDLAD?
3. What do we need to make REDLAD's dreams possible? (Always taking into account the general planning made by the board of directors).

The answers given by the team so far are oriented towards training in research methodologies, participatory and collaborative work techniques, financial English and the strengthening of teamwork.

In this quarter, REDAD also identified that its internal financial processes could be improved through the development of new instruments. A financial specialist was hired to develop new tools and train the relevant team for its use. The specialist reviewed in detail the financial and accounting instruments that Redlad was using and identified that we were not being very efficient in the way we were building the financial reports for the projects. This was problematic not only because we were losing precious time for such a small team, but also because the process was too manual which generated a high vulnerability to human errors. The specialist created a set of instruments to create the financial reports for each project, that not only in less steps creates and analysis and follow up of project budgets. In Annex 12 it is possible to find the instrument build for the follow up of Pasca.

5.5 Objective 5. *Strengthening CSO capabilities to monitor and fight against Private and Public Corruption as well as monitor Summit commitments through Capacity Building, Corruption Observatory and Awareness Raising in the Western Hemisphere.*

We have a first version of the terms of reference that will support the public call and the selection process of the sub awardee in charge of the citizen corruption observatory.

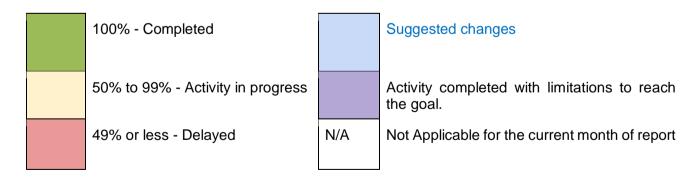This is the proposed structure of the document:

1. Hiring Process
2. Context and Background
3. Purpose of the contract
    3.1 General Objective and Scope
    3.2 Specific Objectives
4. Activities
5. Budget
6. Products and expected results
7. Organization`s profile - Requirements
    7.1 Overall Experience
    7.2 Specific Experience
    7.3 Additional Desirable
    7.4 Team
8. General Features
9. Intellectual property and information management
10. Contract duration
11. Supervision
12. Application Process
13. Work Schedule
14. Evaluation criteria

This document will be reviewed by the internal group of the Citizens Forum of the Americas that is selected to participate in the process. We will ask to the expert that will be hired to build the report on Corruption and Human Rights, to review the ToR and give us his comments.

In order to know the context of work for the fight against corruption in Latin America and define the approach that the observatory Citizen corruption will have, we made a document that contains information about the observatories and organizations that work on transparency and corruption in the region.

6. Activities and Indicators Tracking Table

We use here some conventions to show the cumulative progress of the indicators up to the reporting period. The progress is measured according to the project's timeline performance and the Annual Work Plan FY 2019:

	100% - Completed		Suggested changes
	50% to 99% - Activity in progress		Activity completed with limitations to reach the goal.
	49% or less - Delayed	N/A	Not Applicable for the current month of report

Note: There are advances that register less than 50%, but are not delayed taking into account the timeline programming of activities, so they were marked as activities in progress (yellow color). Two indicators should be eliminated, because they are not useful to measure the activities scope and logic (Indicators Number: 2.3.2, 2.4.2). They were marked as "Suggested Changes". Two indicators already reached 100% of their targets (4.2.1 and 4.4.1).

Objective 1: Strengthen the ability of the Citizen Forum of the Americas (CFA) to coordinate the participation of civil society across Latin America and the Caribbean (LAC) in the Summit of the Americas process.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
1.1 Elaborate a working plan for civil society engagement at the Summit process, with a clear path of articulation with the Citizen Corruption Observatory (CCO) and its leadership.	1.1.1 Number of working plan documents.	N/A	1	The preliminary version of the Annual Work Plan 2019 Document was completed during December 2018. The planning process will be done per calendar year, to facilitate the FCA feedback and adoption, as well as the corresponding adjustments and updating needed during the course of the year. The updating and adjustments will be done per semester. The feedback process with CFA and other relevant actors will take place during the second quarter of FY 2019.	2019 Planning: 70% 2020 Planning: 0% 2021 Planning: 0% Total advance: 23%
1.2 Present PASCA plans for civil society engagement in the Summit process, and seek feedback through national, sub regional, thematic or populational meetings with members of the CFA and other CSO.	1.2.1 Number of documents with systematized feedback about presented PASCA plans for civil society engagement in the Summit process.	N/A	1	The activity is programmed to be developed during February 2019.	N/A
1.3 Develop training curriculum for thematic workshops and meetings that include civil society's role in rule of law, democracy and governance, and anti-corruption efforts. In articulation with the CCO training and capability strengthening strategies and tools.	1.3.1 Number of training curriculums developed for thematic workshops and meetings.	N/A	1	The activity is programmed to be developed during Quarter 2, FY2019.	N/A
1.4 Strengthen stakeholder mapping and engagement strategies to assure extensive CSO participation. For this, the more relevant actors of the process will be involved in updating and validating the current stakeholder map. Besides the idea is to build national and population	1.4.1 Number of stakeholder mapping and engagement strategies updated to assure extensive CSO participation.	N/A	1	During December 2018, the base team finished the identification of the key activities to strengthen the stakeholder mapping. The Program Officer has been collecting and analyzing key information about Strategic Relationship models, as well as relevant information gathered during the first PASCA phase.	12%

stakeholder mapping, that can lead to more accurate engagement strategies.				During quarter 2, the existing map from the first PASCA phase, will be improved and complemented with a "Strategic Relationship Plan" part of the CSO engagement strategy. To keep updated its content as reality changes during the implementation of the project, it was defined that after each OAS General Assembly (July 2019-2020-2021), the map will be updated and improved with changes and new information available.	
1.5 Develop and coordinate activities to strengthen civil society organizations' engagement on current and potential future Summit themes. It would include informative meetings, advocacy, workshops and support to promote clusters of CSO which will become natural and permanent alliances to attend OAS' calls.	1.5.1 Number of activities to strengthen civil society engagement on current and potential future Summit themes.	*248*	220	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
	1.5.2 Number of CSO that participate into the process.	*598*	600	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
	1.5.3 Number of CSO's staff or project beneficiaries will be trained through thematic workshops and related activities.	*50*	150	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
1.6 Implement strategic communication plan to expand information exchange, consultations, decision making of civil society and CSO best practices, mainly through the project website and monthly newsletters that will be fed with information of CSOs participating in the project activities.	1.6.1 Number of contents published about the process performance.	*120*	70	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
	1.6.2 Number of users of media and communication scenarios.	*N/A*	500	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
1.7 Provide technical, economic, strategic, and administrative support to the Citizen Forum of the Americas. As leader of PASCA and secretariat of the CFA, REDLAD will articulate strategies for ensure its effectiveness and political pertinence of their action, as well as the coordination	1.7.1 Number of documents to support to the Citizen Forum of the Americas.	*1 document supporting the CFA*	2 documents as follow: -1 updated document supporting the CFA -1 CFA's sustainability plan	During the first quarter, the base team identified the specific activities to achieve the expected results from this activity. The communication and interaction with the CFA and between its members were reactivated with the diffusion of the relevant documents for the second phase of the project, as well as a Special Report with the achievements of the first phase. The schedule of CFA	10%

needed for having processes of technical strengthening through the articulation with sub awardee and the Observatorium action.				meetings was consulted, with a proposal of a first date of meeting on January 2019. The document containing the analysis results of the CFA structure, governance and functioning is expected by April 2019. It includes a specific supporting plan from REDLAD, and a sustainability plan.	
	1.7.2 Number of advocacy meetings to support to the Citizen Forum of the Americas.	*6*	6	The meetings should be defined according to the document for the support of the CFA and its sustainability plan.	N/A
	1.7.3 Number of active members of the Citizen Forum of the Americas.	*14 national CSO scenarios of civil society participation integrated by 198 CSO*	20 national scenarios of civil society participatio n integrated by 300 CSO	The scenarios for civil society participation should be defined according to the document for the support of the CFA and its sustainability plan.	N/A
	1.7.8 The Citizen Forum of the Americas is able to assume functions which were in charge of the technical secretariat and coordinate the participation of its members in the Summit of the Americas and other relevant OAS' scenarios.	*N/A*	1 document of CFA' structure and roles assuming by themselve s the technical secretariat functions.	The document containing the analysis results of the CFA structure, governance and functioning is expected by April 2019. It includes a specific supporting plan from REDLAD, and a sustainability plan.	10%
1.8 Empower Citizen Forum of the Americas' members to be in touch with the Summits' Secretariat at the Organization of American States (OAS), the Summit process chair, governments and their representatives.	1.8.1 Number of consultation/advisor y meetings between Citizen Forum of the Americas' members and the Summits of the Americas Secretariat at the Organization of American States (OAS), and the Summit process chair and other Summit governments.	*20*	20	The visit to the OAS's CSO office planning was done during the first week of December 2018.	5%
	1.8.2 CSOs demonstrate increased levels of participation in the Citizen Forum of the Americas, and other OAS scenarios, and interest in participating in Summit related scenarios.	*205 CSO linked to PASCA were part of coalitions to attend at the VIII Summit*	300 CSO demonstrat e their interest in participatin g in Summit related scenarios	During this first quarter of FY 2019, the base team defined the implementation approach of the specific activities to be done in order to achieve the expected results of this activity. In general, they include the facilitation of different strategic meetings between the CFA and other actors, such as: Summit	5%

| | | | | Secretariat, Summit Chair (USG), Country Chancellors, and Country Government Actors. | |

Objective 2: Increase collaboration between civil society, Summit governments, the Summits Secretariat, and other relevant organizations to advance civil society engagement in the Summit process; prepare for greater civil society involvement in the 2021 Summit, which the United States intends to host; and formalize expectations for civil society participation in the Summit process.

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
2.1 Develop a report on Civil Society and Social Actors in the Summit of the Americas, outlining lessons learned from the 2018 Summit and recommendations for ensuring a robust role for civil society in future Summits, using diverse consultation mechanisms, both digital and physical.	2.1.1 Number of reports on Civil Society and Social Actors in the Summit of the Americas	N/A	1	The contents for the special report about the activities implemented during FY 2015, 2017 and 2018, were finished. Its diffusion with the CFA members was done during December 2018. The next specific activities were defined, they will be done during the second quarter FY 2019. PASCA's partners in Perú (Desco and Propuesta Ciudadana) continued with the activities of the systematization process of its experience. The systematization will be concluded on April 2019. The document analyzing the coalitions mechanism concluded its final review stage. This document is an important input for the OAS, particularly, to contribute to the process of formalization of the coalition participatory mechanism. In addition to the mentioned inputs, the base team is focused on collecting relevant information to consolidate a final document to submit to the USG, as host of the next Summit. This document is expected to be ready by April 30, 2019.	30%
2.2 Develop Standard Operating Procedures for civil society participation in the Summit process, including a Code of Conduct proposal.	2.2.1 Number of kits of Standard Operating Procedures (SOP) proposal for civil society participation in the Summit process.	N/A	1	Note: The activity should be developed from July 1st 2020 to November 30, 2020.	N/A

2.3 Representatives of the CFA, with REDLAD support, will coordinate activities between different CSOs and social actors in LAC countries to produce, organize and submit civil society's priorities and recommendations to ministerial, regional and sub-regional OAS meetings, SIRG, OAS General Assemblies and other multilateral scenarios open to civil society participation.	2.3.1 Number of activities between different CSOs in LAC countries and governments to produce, organize and submit civil society's priorities and recommendations	N/A	8	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
	2.3.2 Number of CSOs demonstrating increased engagement with governments and international organizations and increased participation in stakeholder consultations on anti-corruption and transparency issues.	204 CSO joined the coalitions allies which participated at the Summit of the Americas, promoted by the Citizen Forum of the Americas and its Secretariat.	300 CSO demonstrating engagement thru attending to consultations on anti-corruption and transparency issues.	Note: The indicator does not measure properly the scope and logic of the activity, Should be eliminated.	N/A
2.4 Develop a participatory process to define civil society priorities and Agenda for the 2021 Summit, using diverse consultation mechanisms, to be presented to the SIRG and other actors and to help CSOs prepare for the 2021 Summit.	2.4.1 Number of Civil Society Agendas for the 2021 Summit.	1	1	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
	2.4.2 Number of anti-corruption measures proposed due to USG assistance, to include laws, policies, or procedures (F Indicator)	32 measures proposed	32 measures proposed, 10 adopted, 5 on the implementation stage.	Note: The indicator does not measure properly the scope and logic of the activity, Should be eliminated.	N/A
2.5 REDLAD will coordinate meetings with civil society organizations engaged in the Summit process and government agencies for the 2021 Summit to ensure participation of diverse social actors from Latin America and the Caribbean.	2.5.1 Number of meetings with civil society organizations engaged in the Summit process and government agencies for the 2021 Summit to ensure participation of diverse social actors from Latin America and the Caribbean.	20 (2 meetings of the Forum with other actors, 13 meetings between Focal Points and Ministries of Foreign Affairs, 3 meetings of the Citizen Forum of the Americas with SIRG).	20	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
	2.5.2 Number of CSO from PASCA process attending at the 2021 Summit.	N/A	50	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A

	2.5.3 Percentage of presented CSO recommendations are incorporated by Summit stakeholders into Summit documents or activities.	66% of civil society recommendations match contents of the Lima's Commitment	40%	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
2.6. Strengthen the participation of the Council and CSOs to the 2021 Summit, through the implementation of the advocacy plan that will be developed, the improvement of the relation with governments and diplomatic missions, and using REDLAD's permanent communication with the OAS division of civil society to ensure equal, inclusive and easy procedures for CSO participation in the Summit.	2.6.1 Number of CSOs, targeted by the project, that express interest in participating in the 2021 Summit.	204 CSO expressing interest in the VIII Summit by integrating coalitions	250 CSO expressing interest in the IX Summit	Note: The activity should be developed from October 1, 2020 to April 30, 2021.	N/A

Objective 3: Improve CSOs' capacities to monitor the implementation and impact of 2018 Summit commitments and to participate effectively in the 2021 Summit processes.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
3.1 Creation of a monitoring plan and evaluation indicators about the 2018 Summit Commitments, in articulation with representatives of the Citizen Forum, in consultation with the focal points and other national actors, and in close articulation with sub awardee.	3.1.1 Number of proposals of monitoring plan and evaluation indicators about the 2018 Summit Commitments.	N/A	1	Note: The activity should be developed from February 1, 2019 to June 30, 2019.	N/A
3.2 Present monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations, in articulation with sub awardee, for WHA approval.	3.2.1 Number of monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations, approved by the WHA.	N/A	1	Note: The activity should be developed during June 2019.	N/A

3.3 Develop a set of methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments, using the approved indicators.	3.3.1 Number of sets of methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments, using the approved indicators.	N/A	1	Note: The activity should be developed from June 1, 2019 to September 30, 2019.	N/A
3.4 Articulation meetings between REDLAD, representatives of the Citizen Forum, subgrantees and sub awardee, to articulate the action in its administrative, political and technical level. Once the administrative process for selecting and hiring the sub awardee and the subgrantees is completed, a first meeting of coordination and articulation will be held, to articulate plans, communication vehicles and procedures of decision making. After this, periodical online meetings will be held, as well as the face to face meetings that are needed according to the plans made and the flow of the project's implementation.	3.4.1 Number of protocols and agreements between REDLAD, representatives of the Citizen Forum, subgrantees and sub awardee, to articulate the action in its administrative, political and technical level.	N/A	1	Note: The activity begins on June 2019. It will be implemented each three months, during and interval of one month.	N/A
3.5 Coordinate with the Sub Awardee, subgrantees and Citizen Forum representatives, the adoption of the monitoring and reporting mechanism, thru pertinent methodologies, tools, information, feedback about advances and improvement recommendations.	3.5.1 Number of active CSO coordinators (Focal Points) from local organizations in each individual LAC country lead the adoption of the monitoring and reporting mechanism.	15	20	Note: The activity should be developed from June 1, 2019 to April 30, 2021.	N/A
	3.5.2 Number of CSO participating at the process of the monitoring and reporting mechanism.	141	150	Note: The activity should be developed from June 1, 2019 to April 30, 2021.	N/A

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
	3.5.3 Number of CSOs with the capability to conduct in-depth analysis of government and private sector anti-corruption and transparency commitments.	TBD	40	Note: The activity should be developed from June 1, 2019 to April 30, 2021.	N/A
3.6. Incorporate the view of a broad set of social actors (such as private sector, youth, volunteers and networks of population and thematic action) into the monitoring and follow-up on the fulfillment of the Lima Summit commitments. For doing this, each national group will be motivated to include participants of different social groups in the follow up activities, and the subgrantees will ensure the incorporation of their population group in all the process activities.	3.6.1 Percentage of national processes which incorporate different social actors (private sector, youth, volunteers, thematic and population networks).	N/A	50%	Note: The activity should be developed from June 1, 2019 to June 30, 2021.	N/A
	3.6.2 Number of consensus building forums (multi-party, civil/security sector, and/or civil/political) held with USG Assistance (F Indicator)	N/A	6	Note: The activity should be developed from June 1, 2019 to June 30, 2021.	N/A

Objective 4: Build the capacity of REDLAD through increased staff, trainings, creation of an outreach strategy and sustainability plan, and hire an external monitoring and evaluation firm to conduct a project evaluation.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
4.1 Create and develop a capacity-building plan and a sustainability plan/strategy; specially centered in the strategies that REDLAD needs to establish to strengthen its governance, membership process, communicational and outreach action (including a wider media coverage), the systematization of the learnings reached in its first 10 years of action (using innovative tools	4.1.1 Number of capacity-building plans elaborated.	N/A	1	The consulting internal process keeps ongoing. The following topics has been already identified to be strengthened: research methodologies, participatory and collaborative work techniques, financial English and tools for the strengthening of teamwork dynamic.	15%
	4.1.2 Number of sustainability plans elaborated.	N/A	1	Based on the 2019 implementation plan of the project, the sustainability plan will emphasize on the financial aspects. The plan will be elaborated by June 2019.	5%

such as storytelling), and other issues related with the improvement of administrative, financial and accountancy processes.	4.1.3 Percentage of new memberships during the duration of the project.	N/A	30%	Based on the 2019 implementation plan of the project, the strategy to increase and improve the memberships of REDLAD will be elaborated by June 2019 and implemented throughout the life of the project.	5%
	4.1.4 Number of Regional recognitions of REDLAD as an influential actor promoting CS participation on multilateral scenarios and fight against corruption, with a strengthening internal capacity to face this goal.	N/A	3	Based on the 2019 implementation plan of the project, a relationship with media strategy and an allies and key partners improvement plan will be elaborated by June 2019 and implemented throughout the life of the project.	5%
4.2 Acquire and keep updated a licensed accounting system for REDLAD.	4.2.1 Number of licensed and updates accounting systems.	N/A	1	REDLAD has contacted companies that works with the accounting system we have been using, to ask for quotation on a new license for REDLAD's exclusive use. The license was purchased in November 16th, 2018. . Note: the updating of the accounting system should be done each two years since its acquisition.	100%
4.3 Creation of a new website, new institutional brochures and the publication of a book, accompanied with other communicational products, which tell the history of Redlad and its members and partners.	4.3.1 Number of improved websites.	N/A	1	The redesign of the website is advancing as scheduled. KOI has elaborated the complete structure of the new website and realized the corresponding data migration. The base team is reviewing the proposed structure for details adjustment.	60%
	4.3.2 Number of updated brochures.	N/A	2	Note: The activity will be initiated during the second semester of 2019.	N/A
	4.3.3 Number of published books	N/A	1	Note: The activity will be initiated during the second semester of 2019.	N/A
4.4 Strengthening hiring conditions.	4.4.1 Percentage of REDLAD qualified staff needs covered on time for PASCA Project.	N/A	100%	The entire team has been hired through labor contracts, with competitive salaries in the context of Colombian labor market. The program officer vacancy was fulfilled; the selection process is complete.	100%

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
4.5 Develop a plan of staff training in managing U.S. federal assistance and the 2 CFR 200, SAMS Domestic, Payment Management System, monitoring and evaluation, innovative strategies of dialogue, consultation and participation, among others.	4.5.1 Percentage of REDLAD staff trained in topics to improve their performance.	N/A	90%	Note: The activity should be developed from January 1, 2019 to August 30, 2021.	N/A
4.6 Develop an impact evaluation plan about PASCA process. It implies to define terms of reference, identify suppliers and ask for proposals, create a selection committee, evaluate proposals, select the best option, establish a working plan and follow up its execution.	4.6.1 Number of evaluation plans elaborated.	N/A	1	Note: The activity should be developed from January 1, 2019 to August 30, 2021.	N/A
	4.6.2 Number of impact evaluations of the conducted PASCA process.	N/A	1	Note: The activity should be developed from January 1, 2019 to August 30, 2021.	N/A
4.7 Report results of the impact evaluation plan, including analysis measuring CSO participation in the Summit process, as well as the success of the subaward's CSO-led independent evaluations of regional government's implementation of their anti corruption efforts.	4.7.1 Number of reports of the impact evaluation results.	N/A	3	Note: The activity should be implemented during intervals of one month, as follows: October, 2019, October 2020, and September 2021.	N/A

Objective 5: Strengthening CSO capabilities to monitor and fight against Private and Public Corruption as well as monitor Summit commitments through Capacity Building, Anti-corruption Observatory and Awareness Raising in the Western Hemisphere.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
5.1 Create a sub award implementation plan with feedback from WHA, that will include the outline for the SOW, solicitation process and selection.	5.1.1 Number of subaward implementation plan elaborated.	N/A	1	The preliminary version of the Terms of Reference for the public call and selection process of the Sub-awardee are available to be reviewed by REDLAD's Coordinator Council, CFA Observatory Selection Committee Members, and the Department of State.

Note: The activity will be completed by January 30, 2019. | 50% |

5.2 Coordinate the public call and the selection process of sub awardees, with the creation of an expert panel that will advise Redlad on the final decision and will do a surveillance of the process.	5.2.1 Number of selected sub awardees.	N/A	1	Note: The activity will be completed by February 28, 2019.	0%
5.3 Coordinate the implementation of subawards' plan, including a detailed coordination plan with PASCA I's actors and new actors defined in the process (including the small contracts to support focal points' work), and the design, creation and implementation of a citizen observatory on corruption.	5.3.1 Percentage of subaward plan implemented.	N/A	80%	Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
5.4 Coordinate with sub awardee and WHA to develop capacity-building activities on specific themes, regional or propulational approaches. One of the first actions that the sub awardee must implement in order to shape the Observatory's training proposal is to review and update the needs that REDLAD identified in PASCA I' actors. With this information, a full curriculum and training methods and vehicles will be presented to REDLAD and the CFA to validate and complement the action to be held and its proposed plan of implementation.	5.4.1 Percentage of CFA active members that join capacity-building activities on specific themes, regional or propulational approaches, operated by the sub awardee.	N/A	70%	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.2 Number of person-hours of USG-supported training completed in public participation and civil society engagement.	N/A	TBD	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.3 Number of people affiliated with non-governmental organizations receiving USG-supported anti-corruption training	N/A	100	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.4 Number of human rights organizations trained and supported	N/A	85	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.5 Number of groups working on LGBTI issues trained and supported	25	30	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A

	5.4.6 Number of indigenous people's groups trained and supported	15	20	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.7 Number of afrodescendants' groups trained and supported	30	35	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.8 Number of groups working on religious freedom issues trained and supported	15	20	Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
5.5 Production of independent national evaluations of governments' implementation of 2018 Summit commitments prioritized.	5.5.1 Number of CSO-led independent anti corruption evaluations.	15	20	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
	5.5.2 Number of governments that support greater stakeholder and CSO engagement in anti-corruption and transparency efforts, as result of CSO-led independent evaluations.	0	5	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
5.6 Production of independent evaluations of governments' implementation of 2018 Summit commitments prioritized, with a thematic and populational perspective; a special report on corruption and the violation of human rights must be produced in collaboration with the Inter American Human Rights Commission.	5.6.1 Number of independent evaluations of governments' implementation of 2018 Summit commitments prioritized, with a thematic and populational perspective.	N/A	5	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
5.7 Production of independent evaluation of regional governments' implementation of their anti corruption commitments, including under the Inter-American Convention Against Corruption.	5.7.1 Number of independent evaluations of regional governments' implementation of their anti corruption commitments, including under the Inter-American Convention Against Corruption.	N/A	20	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
5.8 Wide diffusion of independent evaluations (national, thematic, populational, regional) through diverse mass media and platforms.	5.8.1 Percentage of countries where independent reports are mentioned on national and regional mass media.	N/A	70%	Note: The activity should be developed from March 1, 2021 to June 30, 2021.	N/A
5.9 Follow-up and elaborate reports of sub awardee' performance and results.	5.9.1 Number of reports of sub awardees' performance and results.	N/A	10	Note: The activity should be developed during intervals of one month, in a quarterly basis. It begins on April 2019.	N/A

Monitoring and Evaluation Indicators

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
REDLAD elaborates baseline of the project	Percentage of CSO participation at the Summit baseline	N/A	1	The M&E officer has been working on the approach to build the baseline of the project. The data collected from the last three implementation years (2015-2018), is being analyzed and used to finish the baseline of the project in its second period of execution (2019-2021).

Initially, the baseline was expected by the first quarter, FY 2019. Due to the schedule of other important inputs, as DESCO's systematization experience, it will be completed by the second quarter, FY 2019.

During November 2018, the reviewing process for each target per indicator and its associated activities were done.

During December 2018, began the process to define the specific activities associated to the accomplishment of each target in coordination with the Program Officer. | 55% |
| REDLAD develops Monitoring, Evaluation and Learning Plan | Number of Monitoring, Evaluation and Learning Plans | N/A | 1 | The M&E officer has been working on the MEL Plan based on the narrative proposal and other documents submitted as part of the cost extension.

During November and December 2018, the M&E officer reviewed the learning tools and methodologies that | 70% |

				were used during the first three years of the project. During December 2018, the M&E Officer and the Program Officer reviewed the necessary forms and other monitoring mechanisms to be used during the second phase of the project (participant attendance form, activity registration forms, Meeting Memories Template, Reporting Template, among others). Note: The activity should be completed by the end of January 2019.	
REDLAD generates, review and design methodologies, procedures and instruments (participation, systematization, information collection, etc.).	Number of methodologies, procedures, instruments developed	N/A	4	Note: The activity should be developed during the whole Life of the Project, on a demand basis.	N/A
REDLAD elaborates and manage databases for participation monitoring.	Number of updated databases for participation monitoring	N/A	1	Note: The activity should be developed during the whole Life of the Project, on a demand basis.	N/A
REDLAD conducts quality control of partner activities	Percentage of partners' quality control meetings held	N/A	100%	Note: The activity should be implemented during interval of one month, on a quarterly basis, beginning on January 2019.	N/A
REDLAD conducts final evaluation	Percentage of accomplishment	N/A	80%	Note: The activity should be developed during the last quarter of the Life of the Project.	N/A

7. Timeline

In general, the project is advancing according to the approved timeline. There are not significant variations in the execution planning. We use colors to mark the achievement level, using the following conventions:

Planned date

Real date of execution

Activity in process

Pending

Project PASCA for Civil Society Participation at the Summit of the Americas process	oct	nov	dic	jan	feb	mar	apr	may	jun (GAOAS)	jul	aug	sep	oct	nov	dec
Activity Number															
	Project year 1												Project year 2		
	Q1			Q2			Q3			Q4			Q5		
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
1.1 Working plan for civil society engagement.	▓	▓	▓												
1.2 Present PASCA plans for civil society engagement.					▓										
1.3 Develop training curriculum for thematic workshops.				▓											
1.4. Strengthen stakeholder mapping.	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
1.5 Strengthen civil society organizations' engagement.					▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
1.6 Strategic communication plan to expand information.					▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
1.7 Technical, economic, strategic, and administrative support the CFA,		▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
1.8 Empower Citizen Forum of the Americas' members.	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
2.1 Develop a report on Civil Society and Social Actors in the Summit of the Americas, outlining lessons learned.	▓	▓	▓	▓	▓	▓	▓								
2.2 Develop Standard Operating Procedures for civil society participation in the Summit.															
2.3 CFA, with REDLAD support, will coordinate activities between different CSOs and social actors in LAC countries.					▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
2.4 Develop a participatory process to define civil society priorities and Agenda for the 2021 Summit.															
2.5 Meetings with CSOs engaged in the Summit process and government agencies for the 2021 Summit.															
2.6 Strengthen the participation of the Council and CSOs to the 2021 Summit, through the implementation of the advocacy plan.															
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
3.1 Creation of a monitoring plan and evaluation indicators about the 2018 Summit Commitments.					▓	▓	▓	▓							
3.2 Monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations.									▓						

Activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
3.3 Methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments.									▓	▓	▓	▓			
3.4 Articulation meetings between REDLAD, representatives of the CFA, subgrantees and sub awardee									▓	▓		▓			
3.5 Adoption of the monitoring and reporting mechanism.									▓	▓	▓	▓	▓	▓	▓
3.6 Incorporate social actors, such as private sector, youth, volunteers and networks of population and thematic action into the monitoring process.									▓	▓	▓	▓	▓	▓	▓

Activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
4.1 Create and develop a capacity-building plan and a sustainability plan/strategy.		🟡	🟡	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.2 Acquire and keep updated a licensed accounting system.	🟡	🟢											▓		
4.3 Creation of a new website, new institutional brochures and the publication of a book.	🟡	🟡	🟡	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.4 Strengthening hiring conditions.	🟡	🟢													
4.5 Develop a plan of staff training.			🟡	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.6 Develop an impact evaluation plan about PASCA process.				▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.7 Report results of the impact evaluation plan.													▓		

Activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
5.1 Create a sub award implementation plan.	🟡	🟡	🟡	🟠											
5.2 Coordinate the public call and the selection process of sub awardees.		🟡	🟡	🟠	🟠										
5.3 Coordinate the implementation of subawards' plan.					▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
5.4 Coordinate with sub awardee and WHA to develop capacity-building activities.							▓								
5.5 Production of independent national evaluations.									▓	▓	▓	▓	▓	▓	▓
5.6 Production of independent evaluations with a thematic and population perspective.									▓	▓	▓	▓	▓	▓	▓
5.7 Production of independent evaluation of regional governments' implementation of anti-corruption commitments.									▓	▓	▓	▓	▓	▓	▓
5.8 Wide diffusion of independent evaluations.															
5.9 Reports of sub awardee' performance and results.							▓			▓			▓		

	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
DOS and skateholders consultation.	▓	▓	▓	█	█	█	█	█	█	█	█	█	█	█	█
Partners feedback and follow up.				█						█			█		
Narrative and financial reports.				█						█			█		
REDLAD close-out the program.															
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15
Baseline	▓	▓	▓	▒	▒	▒	▒								
MEL Plan	▓	▓	▓	▒											
Methodologies	▓	▓	▓	█	█	█	█	█	█	█	█	█	█	█	█
Databases	▓	▓	▓	█	█	█	█	█	█	█	█	█	█	█	█
Quality Assessment				█			█			█			█		
Evaluation															

8. Challenges, lessons and best practices

8.1 Challenges

The main challenge we had this quarter was related to the hiring of the REDLAD base team and our internal planning process.

The hiring was a challenge because we not only had to find the best candidates, also because the persons selected needed to deep in a lot of information to get the sense of what Pasca is, what was achieved in the first phase, the challenges we have for the second and to get to know all the actors related with the project, specially the CFA members.

For the next quarter, our main challenge is to comply with the building of PASCA 2019 work plan, select an appropriate organization for the anti-corruption citizen observatory and articulate its work with the process of participation and strengthening of civil society organizations in PASCA.

8.2   Best Practices

We selected the monitoring, evaluation and learning REDLAD officer and the PASCA project officer and we had a good integration as a work team, establishing basic agreements.

In this quarter, we carried out a complete process of project planning, developing indicators and specific activities for the year 2019. We achieve that this planning process is carried out as a team with the inclusion of different points of view on the PASCA preparation and implementation. Is taking longer than expected but the result will be part of the project success.

8.3 Lessons Learned

In this quarter we learned the importance of articulating the different roles and functions of the team in the planning process of the PASCA project.

We also had an important learning in building documents from the perspective of leaders and civil society organizations, this was our experience with the special report of the three years of PASCA.

9. Planned Activities for the Next Month/Quarter

For the next quarter we will carry out the following activities:

- - A virtual meeting with the member organizations of the Citizen Forum of Americas (January 11).
- - A planning meeting with the REDLAD base team (January 18).
- - A meeting in Bogotá with population groups (05 and 06 February)

10. Management and Administrative Issues

For this stage, we purchased a new license from our accounting system for REDLAD's exclusive use. In this quarter we developed new financial tools that allow creating reports according to each REDLAD project.

11. Annexes Folder