Quarterly Report (January-March FY 2019)

Grantee: Latin American and Caribbean Network for Democracy (REDLAD)	**Reporting Period:** January 1st to March 31th, 2019 **Report date of submission:** 27/04/19
Agreement Number: SLM-AQM-15-GR-1267	**Project Duration:** From: 9/24/2015 Through: 9/30/2021
Country / Region: Latin América	**Submitted by:** Gina Romero
Funding Liquidated (quarter): $46.618 **Funding Liquidated (Total):** $102,090 **Total Award:** $2,941,704	**Contact Information:** Gina Romero Latin American and Caribbean Network for Democracy gina.romero@redlad.org 573152228450

1. Brief description of the project

REDLAD receives a grant to support, continue and expand our program that focuses on designing and establishing an effective and sustainable mechanism for the participation of civil society in the Summit of the Americas (PASCA). REDLAD will continue in the facilitation of the participation, coordination, and engagement of strategic and prominent civil society networks, NGOs, specialists, and the governments of the Western Hemisphere, to work together in a process to institutionalize a significant role for civil society in the Summit of the Americas, as well as facilitate a process to strengthen democratic governance. REDLAD will improve its capabilities as an organization and will work to fight corruption in the countries of Latin America and the Caribbean, strengthening the capacities of CSOs to monitor and fight against public and private corruption, as well as to monitor the main commitments of the Summit.

2. Collaboration and partnerships

During the second quarter, FY 2019, the following collaborations and partnerships were relevant:
- ➢ We maintained collaborative processes with all member organizations of the CFA. We also maintained collaboration with the five working committees that were defined to strengthen the Citizen Forum of the Americas (Governance, Mobilization and Incidence, Communications and Branding, Corruption and relationship with Citizen Corruption Observatory and Differential Approach and Inclusion Actions committee).
- ➢ We maintained contact with the population groups (ethnic and afro descendant groups, LGBTIQ, gender agenda and religious actors) with the purpose of strengthening the differential approach in the Citizen Forum of America and PASCA II actions.
- ➢ During this quarter we also maintained contact with the Colombian authorities in charge of the preparation of the next OAS General Assembly (Ministry of Public Affairs of Colombia and Medellin Major´s Office), as well as with the OAS (Summit Secretariat and Office of CS relations)

3. Communications

During the second quarter, we were focused on:

- Evaluating the lessons learned during the first three years of the project in terms of communications: a) design, planning and collective formulation; b) branding of the project and Forum; c) management of social networks; d) communication processes and procedures; e) coverage of project and Forum's events, and f) alliances and relationship strategy.
- Designing a new communication plan based on those lessons learned, recommendations from the members of the Citizen Forum of the Americas, and the needs of the project in this second phase.
- Designing of two surveys to evaluate the following aspects: a) the use of social networks by members of the Forum and b) communication processes and procedures. The CFA members have already answered the first one, and the second one will be answered during the third quarter (Annex_01_COMS).
- Establishment of deadlines for several communications products, mainly: a) communications plan of the Citizen Forum of the Americas; b) analysis and diagnosis on communications of Forum organizations and c) REDLAD book.

In the Annex_01_COMS (Pages 17 to 19), it can be found the data related to the social networks of the project and its website. Finally, regarding the new REDLAD website, the migration and updating of all contents was completed.

4. Executive Summary

4.1 Reports

- First quarter report was submitted on January 23rd, 2019.
- The following monthly narrative and financial reports have been submitted as a complementary way to keep updated the relevant information regarding the project implementation: January and February 2019.

4.2 Internal Actions

During the second quarter, the base team focused its actions in deepening PASCA's planning process and the design of strategies to achieve its five objectives.
➢ A detailed work plan was prepared for PASCA 2019.
➢ The base team made significant progress in reviewing and compiling the internal comments on the Monitoring, Evaluation and Learning Plan.
➢ Strategies and methodologies (internal and external meetings, workshops, lego methodology, documents written collaboratively, among others) were developed to implement each of the five PASCA II objectives and maintain collaborative relationships with the different actors involved in FCA process.

4.3 Designing and update of internal documents

Internal Document	Brief description
Systematization of the actions	This document is a fundamental part of the effort to

implemented in the first phase of PASCA to promote inclusion of vulnerable populations such as LGBTIQ+ in the OAS Assemblies and the Summit .	strengthen the differential focus and specific activities with population groups involved in the Citizen Forum of the Americas process (Annex_02)
Final version of the Terms of Reference (ToRs) for the selection process of the organization or consortium that will be in charge of the Observatory.	This version contains feedback from the committee of CFA members conformed to the review the ToRs and some members of REDLAD board of directors. (Annex_03). This version was sent to the DOS on March 12.
Diagram of the Coalitions System.	Diagram for a better understanding of the coalitions document presented by the OAS was proposed and OAS' office of relations with CS decided to use it as a general guide. (Annex_04)

4.4 Overall Progress

The following actions were significant for the overall progress of the project during the second quarter of its implementation:

One important achievement for this quarter, was the first official meetings with the member organizations of the CFA, and the collective establishment of the bases for the work to be carried out during 2019. As well as, the definition and beginning of the activities that each constituted committee will make as part of the CFA strengthening strategy. It was also important to share our advances in PASCA 2019-2021 planning process with the CFA members and receive their comments and feedback. In this quarter we also strengthened the collective work with population groups, we had a workshop in February in Bogotá. Now we have specific work plans with each population group. This quarter, we also made significant progress in the selection process of the Citizen Corruption Observatory. As a result, we improved the content of the ToRs, we received feedback from the anti-corruption committee of the CFA and some members of REDLAD. At the beginning of March we sent a ToRs final version to DOS.

5. Implementation Progress

According to the Annual Work Plan FY 2019, the following activities were implemented during the second quarter:

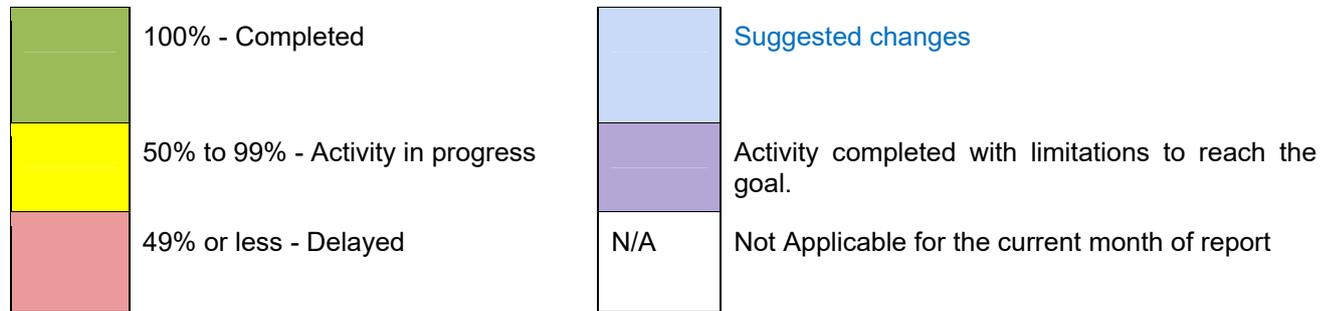| Objective	Implemented Activities during Q2
Objective 1. *Strengthen the ability of the Citizen Forum of the Americas to coordinate the participation of civil society across Latin America and the Caribbean (LAC) in the Summit of the Americas process.*	On January 11 and 17 we had two meetings with member organizations of the Forum of Citizens of the Americas (CFA). In these meetings, we defined the working committees to strengthen the CFA, clarified the issues related to the Citizen Anti Corruption Observatory and established a dialogue about priorities of the CFA in accordance with the current social and political context of the region. In February and March, we maintained contact with the different FCA committees to define their purpose and main activities (Annex_05). In order to implement the population perspective in the CFA and strengthen the work with these actors, in February 05 and 06 a work session was developed with population groups (ethnic and afro- descendant groups, LGBTIQ groups, gender agenda and religious actors). This allowed us to review the learning obtained in relation to the work done during PASCA I, propose recommendations for CFA from a population perspective and carry out an initial articulation of the population and intersectoral plans of the population groups in

	the CFA process. (Annex_06), During February and March, specific action plans were developed with the population groups (Annex_07, Annex_08, Annex_09 and Annex_10) During this quarter he shared a first version of a document on the exchange of knowledge and learning. The knowledge dialogue methodology will be the basis of the training and capacity building processes with the citizen forum of the Americas. (Annex_11)
Objective 2. *Increase collaboration between CS, Summit governments, the Summits Secretariat, and other relevant organizations to advance CS engagement in Summit process and; prepare for greater CS involvement in the 2021 Summit process.*	During this quarter, we maintain the contact with the Vice-Ministry of Multilateral Affairs of the Chancellery of Colombia in charge of the OAS General Assembly to be held in Medellin.We offered articulation actions to the Vice-Ministry, to guarantee spaces for the civil society participation and incidence in the development of the next OAS General Assembly. We had a meeting with them on march 7. We also kept the contact with the Cooperation and Investment Agency of Medellin, a dependency of the Mayor´s Office in charge of the next OAS General Assembly, to seek collaborative actions. In this quarter, we continued the reviewing of the coalition process to participate in the OAS 2021 Summit. We encouraged CFA members and population groups to participate in the reviewing of the coalition process and make their contributions.
Objective 3. *Improve CSOs' capacities to monitor implementation and impact of 2018 Summit commitments and to participate effectively in the 2021 Summit process.*	We established in the ToRs for the selection of the Citizen Anti-Corruption Observatory, that the CSOs monitoring process of the Lima Commitments implementation, will be articulated with the sub awardee in charge of the Observatory. This objective will have greater advances when the organization or consortium in charge of the Anti - corruption Citizen Observatory will be hired. The observatory will give technical support to monitor the implementation and impact of 2018 Summit commitments.
Objective 4. *Build the capacity of REDLAD through increased staff, trainings, creation of an outreach strategy and sustainability plan, and hire an external monitoring and evaluation firm to conduct a project evaluation.*	A REDLAD planning session was developed on February 11 through the Lego Serious Play Methodology. Progress was made in identifying the needs and capacities of the whole base work team and each of the members. During this quarter we continued to work on identifying the needs of the base team as a working group, according to the role that each member plays in the organization and related to the planning process made by REDLAD Board of directors. (Annex_12) Efforts were made to access training processes that respond to some of the needs identified by the REDLAD base work team: research and intervention methodologies, collaborative work, work with population groups and interdisciplinary work, among others. We also hired four interns with the purpose of strengthening the technical work of the REDLAD base team. We developed a workshop based on the SWOT methodology with the purpose of identifying their possible work topics.
Objective 5. *Strengthening CSO capabilities to monitor and fight against Private and Public Corruption as well as monitor Summit commitments through Capacity Building, Corruption Observatory and Awareness Raising in the Western Hemisphere.*	In partnership with the Inter-American Commission on Human Rights - IACHR, and in coordination with organizations such as DPFL, KAS., we participated in the process of preparing a document on Corruption and Human Rights (Annex_13). For this purpose, Claudio Nash, an expert on these issues selected by the IACHR, was hired. Workshops to collect inputs for the document were developed in different countries of the region: Bolivia, February 14 - 15; Perú, February 21 - 22; Colombia, March 08; México, March 22 and El Salvador, March 29 (Annex_14). Around 150 organizations participated in these work days. Some member organizations of the CFA as the Legislative Directorate of Argentina also made their contributions. The challenge with this process is to achieve as many inputs as possible and to reflect the voice of the population groups and CFA member organizations. The will of different actors is required to understand that these contributions must be present in the document. Final version of the Terms of Reference (ToRs) for the selection process of the organization or consortium that will be in charge of the Citizen Anti Corruption Observatory was sent to the DOS on March 12.

6. Indicators Tracking Table

The following conventions are used to show the cumulative progress of the indicators up to the reporting period. The progress is measured according to the project's timeline performance and the Annual Work Plan FY 2019. The F Indicators are highlighted in blue color.

🟩	100% - Completed	🟦	Suggested changes
🟨	50% to 99% - Activity in progress	🟪	Activity completed with limitations to reach the goal.
🟥	49% or less - Delayed	N/A	Not Applicable for the current month of report

Note: There are advances that register less than 50% but are not delayed taking into account the timeline programming of activities, so they were marked as activities in progress (yellow color).

Objective 1: Strengthen the ability of the Citizen Forum of the Americas (CFA) to coordinate the participation of civil society across Latin America and the Caribbean (LAC) in the Summit of the Americas process.

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
1.1 Elaborate a working plan for civil society engagement at the Summit process, with a clear path of articulation with the Citizen Corruption Observatory (CCO) and its leadership.	1.1.1 Number of working plan documents.	0	1	The only step to be covered to reach the total target for FY 2019 (33,3%), is the updating of the Work Plan during July 2019.	2019 Planning: 80% 2020 Planning: 0% 2021 Planning: 0% Total advance / FY2019 target: 27% / 33,3%
1.2 Present PASCA plans for civil society engagement in the Summit process, and seek feedback through national, sub regional, thematic or populational meetings with members of the CFA and other CSO.	1.2.1 Number of documents with systematized feedback about presented PASCA plans for civil society engagement in the Summit process.	0	1	The only step to be covered to reach the total target for FY 2019 (33,3%), is the second phase of feedback to be held during the Work Plan updating in July 2019.	2019 Planning: 17% 2020 Planning: 0% 2021 Planning: 0% Total advance / FY2019 target: 17% / 33,3%
1.3 Develop training curriculum for thematic workshops and meetings that include civil society's role in rule of law, democracy and governance, and anti-corruption efforts. In articulation with the CCO training and capability	1.3.1 Number of training curriculums developed for thematic workshops and meetings.	0	1	The Program Officer is currently working on the following sub-activity. In articulation with the CFA and based on the topics already discussed in past meetings held during the 2015-2018 period.: b. Build a formula to identify knowledge needs and expectations (*diagnóstico de saberes*).	10%

strengthening strategies and tools.					
1.4 Strengthen stakeholder mapping and engagement strategies to assure extensive CSO participation. For this, the more relevant actors of the process will be involved in updating and validating the current stakeholder map. Besides the idea is to build national and population stakeholder mapping, that can lead to more accurate engagement strategies.	1.4.1 Number of stakeholder mapping and engagement strategies updated to assure extensive CSO participation.	*1 stakeholder map, last updated on September 2018.*	1	The Base Team has been working on the following sub-activities: a. Aspects to strengthen in the map of actors that was made in 2018. b. Generation of the necessary complements for these strengthening points (organizations that were not included, population actors, subgrantees and sub-awardee: they must replicate the exercise in their respective fields, etc.), and building of the relationship strategy for the first semester of 2019 (preliminary version for April 2019), with the 2018 map and the complements that result from its strengthening.	20%
1.5 Develop and coordinate activities to strengthen civil society organizations' engagement on current and potential future Summit themes. It would include informative meetings, advocacy, workshops and support to promote clusters of CSO which will become natural and permanent alliances to attend OAS' calls.	1.5.1 Number of activities to strengthen civil society engagement on current and potential future Summit themes.	*248*	220	There are not advance in these activities yet, since they depend on the focal points' action plans. As well as, the focal points contracts depend on the Citizen Anticorruption Observatory selection. The focal points have not yet been hired, so that affects their performance capacity.	N/A
	1.5.2 Number of CSO that participate into the process.	*598*	600		N/A
	1.5.3 Number of CSO's staff or project beneficiaries will be trained through thematic workshops and related activities).	*50*	150		N/A
1.6 Implement strategic communication plan to expand information exchange, consultations, decision making of civil society and CSO best practices, mainly through the project website and monthly newsletters that will be fed with information of CSOs participating in the project activities.	1.6.1 Number of contents published about the process performance.	*120*	70	The Communications Officer has been working on the analysis of the current state of communication processes and social media management of CFA members. These indicators will be part of the resulting Communications Plan for the CFA, to be implemented during the life of the project.	N/A
	1.6.2 Number of users of media and communication scenarios.	*TBD*	500		N/A
1.7 Provide technical, economic, strategic, and administrative support to the Citizen	1.7.1 Number of documents to support the Citizen	*1 document supporting the CFA*	2 documents as follow:	A periodic communication has been maintained with each	25%

Forum of the Americas. As leader of PASCA and secretariat of the CFA, REDLAD will articulate strategies for ensure its effectiveness and political pertinence of their action, as well as the coordination needed for having processes of technical strengthening through the articulation with sub awardee and the Observatorium action.	Forum of the Americas.		-1 updated document supporting the CFA -1 CFA's sustainability plan	CFA committees to define what will be their purpose and lines of action, for the subsequent more detailed planning of activities. The idea of these exchanges is to generate a general work plan that must be articulated with those of the focal points that will be under the leadership of the Observatory. During May 2019, the Base Team will be working on the design of a Toolkit to support the CFA performance and its sustainability.	
	1.7.2 Number of advocacy meetings to support to the Citizen Forum of the Americas.	*6*	6	The meetings should be defined according to the document for the support of the CFA and its sustainability plan.	N/A
	1.7.3 Number of active members of the Citizen Forum of the Americas.	*14 national CSO scenarios of civil society participation integrated by 198 CSO*	20 national scenarios of civil society participation integrated by 300 CSO	The scenarios for civil society participation should be defined according to the document for the support of the CFA and its sustainability plan.	N/A
	1.7.4 The Citizen Forum of the Americas is able to assume functions which were in charge of the technical secretariat and coordinate the participation of its members in the Summit of the Americas and other relevant OAS' scenarios.	*0*	1 document of CFA' structure and roles assuming by themselves the technical secretariat functions.	A periodic communication has been maintained with each CFA committees to define what will be their purpose and lines of action, for the subsequent more detailed planning of activities. The idea of these exchanges is to generate a general work plan that must be articulated with those of the focal points that will be under the leadership of the Observatory. A Focal Group or a Structure Discussion, will be held during the GAOAS 2019 in Medellin, to define the base line for this indicator.	25%

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
1.8 Empower Citizen Forum of the Americas' members to be in touch with the Summits' Secretariat at the Organization of American States (OAS), the Summit process chair, governments and their representatives.	1.8.1 Number of consultation/advisory meetings between Citizen Forum of the Americas' members and the Summits of the Americas Secretariat at the Organization of American States (OAS), and the Summit process chair and other Summit governments.	20	20	A first visit to the OAS's CSO office planning was done during the first week of December 2018.	5%
	1.8.2 CSOs demonstrate increased levels of participation in the Citizen Forum of the Americas, and other OAS scenarios, and interest in participating in Summit related scenarios (F Indicator).	205 CSO linked to PASCA were part of coalitions to attend at the VIII Summit	300 CSO demonstrate their interest in participating in Summit related scenarios	CFA members gave feedback on the document for the institutionalization of coalitions prepared by the OAS, including support with pedagogical material prepared by the Base Team.

In addition to feedback on the process, we will monitor, support and accompany the formation and functioning of the coalitions where members of the CFA are located. In this context, there was a visit to the OAS Summit Secretary, and meetings with the US, peruvian and colombian governments to articulate and promote effective participation of the CFA and CSOs.

The first application of the Thermometer of Trust, for this second phase of the project, will be done during the 49th GAOAS 2019 in Medellin. | 10% |

Objective 2: Increase collaboration between civil society, Summit governments, the Summits Secretariat, and other relevant organizations to advance civil society engagement in the Summit process; prepare for greater civil society involvement in the 2021 Summit, which the United States intends to host; and formalize expectations for civil society participation in the Summit process.

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable

Activity	Indicator	Baseline	Target	Progress	%
2.1 Develop a report on Civil Society and Social Actors in the Summit of the Americas, outlining lessons learned from the 2018 Summit and recommendations for ensuring a robust role for civil society in future Summits, using diverse consultation mechanisms, both digital and physical.	2.1.1 Number of reports on Civil Society and Social Actors in the Summit of the Americas	0	1	There was progress in the following sub-activities: a. Lima systematization document (DESCO). It is expected to be completed by mid-April. b. Analysis on the Coalitions as the participatory mechanism for civil society in the OAS scenarios. c. Results of the September 2018 CFA meeting. e. Analysis of the results of the survey carried out by the OAS Summits Secretariat. The final document is expected to be ready by May 30th, 2019.	30%
2.2 Develop Standard Operating Procedures for civil society participation in the Summit process, including a Code of Conduct proposal.	2.2.1 Number of kits of Standard Operating Procedures (SOP) proposal for civil society participation in the Summit process.	0	1	The following inputs are ready: a document analyzing the inclusion processes held for the 2018 Summit, by Andrés Rivera, a document analyzing the Coalitions as the participatory mechanism for civil society in the OAS scenarios, and the process of feedback and support for the consultation and socialization of the coalitions institutionalization documents elaborated by the OAS.	35%
2.3 Representatives of the CFA, with REDLAD support, will coordinate activities between different CSOs and social actors in LAC countries to produce, organize and submit civil society's priorities and recommendations to ministerial, regional and sub-regional OAS meetings, SIRG, OAS General Assemblies and other multilateral scenarios open to civil society participation.	2.3.1 Number of activities between different CSOs in LAC countries and governments to produce, organize and submit civil society's priorities and recommendations	0	8	The following sub-activities have been advancing: Articulation with the General Assembly 2019, which is the Colombian Government, based on that first review of priorities (document "Letter of Priority Topics" to be sent to the Foreign Ministry and the Mission of Colombia to the OAS). Initial consultation of the priority issues for the population actors, during the event of February 2019 (Bogota), for subsequent internal validation by each population actor with their community.	10%
2.4 Develop a participatory process to define civil society priorities and Agenda for the 2021 Summit, using diverse consultation mechanisms, to be presented to the SIRG and other actors and to help CSOs prepare for the 2021 Summit.	2.4.1 Number of Civil Society Agendas for the 2021 Summit.	1	1	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
2.5 REDLAD will coordinate meetings with civil society organizations engaged in the Summit process and government agencies for the 2021 Summit to ensure participation of diverse social actors from Latin America and the Caribbean.	2.5.1 Number of meetings with civil society organizations engaged in the Summit process and government agencies for the 2021 Summit to ensure participation of diverse social actors from Latin America and the Caribbean.	20 (2 meetings of the Forum with other actors, 13 meetings between Focal Points and Ministries of Foreign Affairs, 3 meetings of the Citizen Forum of the Americas with SIRG).	20	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
	2.5.2 Number of CSO from PASCA process attending at the 2021 Summit.	N/A	50	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
	2.5.3 Percentage of presented CSO recommendations are incorporated by Summit stakeholders into Summit documents or activities.	66% of civil society recommendations match contents of the Lima's Commitment	40%	Note: The activity should be developed from March 1, 2020 to April 30, 2021.	N/A
2.6. Strengthen the participation of the Council and CSOs to the 2021 Summit, through the implementation of the advocacy plan that will be developed, the improvement of the relation with governments and diplomatic missions, and using REDLAD's permanent communication with the OAS division of civil society to ensure equal, inclusive and easy procedures for CSO participation in the Summit.	2.6.1 Number of CSOs, targeted by the project, that express interest in participating in the 2021 Summit.	204 CSO expressing interest in the VIII Summit by integrating coalitions	250 CSO expressing interest in the IX Summit	Note: The activity should be developed from October 1, 2020 to April 30, 2021.	N/A

Objective 3: Improve CSOs' capacities to monitor the implementation and impact of 2018 Summit commitments and to participate effectively in the 2021 Summit processes.

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable

3.1 Creation of a monitoring plan and evaluation indicators about the 2018 Summit Commitments, in articulation with representatives of the Citizen Forum, in consultation with the focal points and other national actors, and in close articulation with sub awardee.	3.1.1 Number of proposals of monitoring plan and evaluation indicators about the 2018 Summit Commitments.	0	1	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
3.2 Present monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations, in articulation with sub awardee, for WHA approval.	3.2.1 Number of monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations, approved by the WHA.	0	1	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
3.3 Develop a set of methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments, using the approved indicators.	3.3.1 Number of sets of methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments, using the approved indicators.	0	1	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
3.4 Articulation meetings between REDLAD, representatives of the Citizen Forum, subgrantees and sub awardee, to articulate the action in its administrative, political and technical level.	3.4.1 Number of protocols and agreements between REDLAD, representatives of the Citizen Forum, subgrantees and sub awardee, to articulate the action in its administrative, political and technical level.	0	1	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
3.5 Coordinate with the Sub Awardee, subgrantees and Citizen Forum representatives, the adoption of the monitoring and reporting mechanism, thru pertinent methodologies, tools, information, feedback about advances and improvement recommendations.	3.5.1 Number of active CSO coordinators (Focal Points) from local organizations in each LAC country lead the adoption of the monitoring and reporting mechanism.	15	20	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
	3.5.2 Number of CSO participating at the process of the monitoring and reporting mechanism.	141	150	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
	3.5.3 Number of CSOs with the capability to conduct in-depth analysis of government and private sector anti-corruption and transparency commitments.	TBD	40	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
3.6. Incorporate the view of a broad set of social actors (private sector, youth and networks of population and thematic action) into the monitoring and follow-up on the fulfillment of the Lima Summit commitments. For doing this, each national group will be motivated to include participants of different social groups in the follow up activities, and the subgrantees will ensure the incorporation of their population group in all the process activities.	3.6.1 Percentage of national processes which incorporate different social actors (private sector, youth, volunteers, thematic and population networks).	0	50%	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A
	3.6.2 Number of consensus building forums (multi-party, civil/security sector, and/or civil/political) held with USG Assistance).	0	6	The activity is delayed, because it depends on the selection of the Citizen Anticorruption Observatory.	N/A

Objective 4: Build the capacity of REDLAD through increased staff, trainings, creation of an outreach strategy and sustainability plan, and hire an external monitoring and evaluation firm to conduct a project evaluation.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
4.1 Create and develop a capacity-building plan and a sustainability plan/strategy; specially centered in the strategies that REDLAD needs to establish to strengthen its governance, membership process, communicational and outreach action (including a wider media coverage), the systematization of the learnings reached in its first 10 years of action	4.1.1 Number of capacity-building plans elaborated.	0	1	The consulting process has ended with the technical team. The capacity-building plan for them is being designed. The first activity is planned in April, a course about Social Cartography. The consultation process with the Board and Members should start by the second semester of 2019.	20%
	4.1.2 Number of sustainability plans elaborated.	0	1	The sustainability plan will emphasize on the financial aspects. The plan will be elaborated during the second semester of 2019.	5%

(using innovative tools such as storytelling), and other issues related with the improvement of administrative, financial and accountancy processes.	4.1.3 Percentage of new memberships during the duration of the project.	TBD	30%	The strategy to increase and improve the memberships of REDLAD will be elaborated during the second semester of 2019, and implemented throughout the life of the project.	5%
	4.1.4 Number of Regional recognitions of REDLAD as an influential actor promoting CS participation on multilateral scenarios and fight against corruption, with a strengthening internal capacity to face this goal.	0	3	A relationship with media, allies and key partners will be elaborated during the second semester of 2019, and implemented throughout the life of the project.	5%
4.2 Acquire and keep updated a licensed accounting system for REDLAD.	4.2.1 Number of licensed and updates accounting systems.	0	1	The license was purchased in November 16th, 2018. Note: the updating of the accounting system should be done each two years since its acquisition.	100%
4.3 Creation of a new website, new institutional brochures and the publication of a book, accompanied with other communicational products, which tell the history of REDLAD and its members and partners.	4.3.1 Number of improved websites.	0	1	The new website was launched in February 25th, 2019.	100%
	4.3.2 Number of updated brochures.	0	2	Note: The activity will be initiated during the second semester of 2019.	N/A
	4.3.3 Number of published books	0	1	The Terms of Reference to contract a Chief Editor are being reviewed by the COP and the Program Officer.	2%
4.4 Strengthening hiring conditions.	4.4.1 Percentage of REDLAD qualified staff needs covered on time for PASCA Project.	0	100%	The entire team has been hired through labor contracts, with competitive salaries in the context of Colombian labor market. The program officer vacancy was fulfilled; the selection process is complete.	100%
4.5 Develop a plan of staff training in managing U.S. federal assistance and the 2 CFR 200, SAMS Domestic, Payment Management System, monitoring and evaluation, innovative strategies of dialogue, consultation and participation, among others.	4.5.1 Percentage of REDLAD staff trained in topics to improve their performance.	0%	90%	The Program Officer has taken the course on Payment Management System offered by the Department of State, the past 19th March 2019.	5%
4.6 Develop an impact evaluation plan about PASCA process. It	4.6.1 Number of evaluation plans elaborated.	0	1	The following sub-activities were defined in relation to	N/A

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
implies to define terms of reference, identify suppliers and ask for proposals, create a selection committee, evaluate proposals, select the best option, establish a working plan and follow up its execution.	4.6.2 Number of impact evaluations of the conducted PASCA process.	0	1	the progress of these indicators: a. Elaboration of Terms of Reference. b. Call for applications. c. Three evaluation moments: c.1 evaluation results / impact PASCA 2015-2018. c.2 midterm evaluation PASCA 2019-2021. c.3 evaluation of results / impact PASCA 2019-2021 d. Technical follow-up to the evaluation process.	N/A
4.7 Report results of the impact evaluation plan, including analysis measuring CSO participation in the Summit process, as well as the success of the subaward's CSO-led independent evaluations of regional government's implementation of their anti-corruption efforts.	4.7.1 Number of reports of the impact evaluation results.	0	3	Note: The activity should be implemented during intervals of one month, as follows: October 2019, October 2020, and September 2021.	N/A

Objective 5: Strengthening CSO capabilities to monitor and fight against Private and Public Corruption as well as monitor Summit commitments through Capacity Building, Anti-corruption Observatory and Awareness Raising in the Western Hemisphere.

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
5.1 Create a sub award implementation plan with feedback from WHA, that will include the outline for the SOW, solicitation process and selection.	5.1.1 Number of subaward implementation plan elaborated.	0	1	The final version of the Terms of Reference for the public call and selection process of the Sub-awardee were redesigned under the structure of a Notice of Funding Opportunity (NOFO), as requested by the Department of State during March 2019. The final approval is pending to proceed with its publication and continue with the selection process.	60%
5.2 Coordinate the public call and the selection process of sub awardees, with the creation of an expert panel that will advise REDLAD on the final decision and will do a surveillance of the process.	5.2.1 Number of selected sub awardees.	0	1	Note: The activity is delayed. Once the final approval of the NOFO is received, the selection process will be completed.	0%

5.3 Coordinate the implementation of subawards' plan, including a detailed coordination plan with PASCA I's actors and new actors defined in the process (including the small contracts to support focal points' work), and the design, creation and implementation of a citizen observatory on corruption.	5.3.1 Percentage of subaward plan implemented.	N/A	80%	This indicator will show progress once the Sub-awardee be selected. Note: The activity should be developed from February 1, 2019 to June 30, 2021.	N/A
5.4 Coordinate with sub awardee and WHA to develop capacity-building activities on specific themes, regional or population approaches. One of the first actions that the sub awardee must implement in order to shape the Observatory's training proposal is to review and update the needs that REDLAD identified in PASCA I' actors. With this information, a full curriculum and training methods and vehicles will be presented to REDLAD and the CFA to validate and complement the action to be held and its proposed plan of implementation.	5.4.1 Percentage of CFA active members that join capacity-building activities on specific themes, regional or population approaches, operated by the sub awardee.	N/A	70%		N/A
	5.4.2 Number of person-hours of USG-supported training completed in public participation and CS engagement.	N/A	TBD		N/A
	5.4.3 Number of people affiliated with non-governmental organizations receiving USG-supported anti-corruption training.	N/A	100	These indicators will show progress once the Sub-awardee be selected, and its work plan be approved. Note: The activity should be developed from April 1, 2019 to August 30, 2021.	N/A
	5.4.4 Number of human rights organizations trained and supported).	N/A	85		N/A
	5.4.5 Number of groups working on LGBTI issues trained and supported).	25	30		N/A
	5.4.6 Number of indigenous people's groups trained and supported.	15	20		N/A
	5.4.7 Number of afro-descendant groups trained and supported.	30	35		N/A

	5.4.8 Number of groups working on religious freedom issues trained and supported).	15	20		N/A
5.5 Production of independent national evaluations of governments' implementation of 2018 Summit commitments prioritized.	5.5.1 Number of CSO-led independent anti-corruption evaluations.	15	20	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
	5.5.2 Number of governments that support greater stakeholder and CSO engagement in anti-corruption and transparency efforts, as result of CSO-led independent evaluations.	0	5	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
5.6 Production of independent evaluations of governments' implementation of 2018 Summit commitments prioritized, with a thematic and populational perspective; a special report on corruption and HHRR violations must be produced in collaboration with the IAHRC.	5.6.1 Number of independent evaluations of governments' implementation of 2018 Summit commitments prioritized, with a thematic and populational perspective.	0	5	REDLAD is collaborating with the CIDH report about Human Rights, including the technical analysis from a population approach. An expert is being financed to complement the report with this important perspective. The consultation process with key stakeholders to collect primary information has significantly advanced during March 2019.	15%
5.7 Production of independent evaluation of regional governments' implementation of their anti-corruption commitments, including under the Inter-American Convention Against Corruption.	5.7.1 Number of independent evaluations of regional governments' implementation of their anti-corruption commitments, including under the Inter-American Convention Against Corruption.	0	20	Note: The activity should be developed from June 1, 2019 to March 30, 2021.	N/A
5.8 Wide diffusion of independent evaluations (national, thematic, populational, regional) through diverse mass media and platforms.	5.8.1 Percentage of countries where independent reports are mentioned on national and regional mass media.	0%	70%	Note: The activity should be developed from March 1st to June 30th, 2021.	N/A
5.9 Follow-up and elaborate reports of sub awardee' performance and results.	5.9.1 Number of reports of sub awardees' performance and results.	0	10	Note: The activity should be developed during intervals of one month, in a quarterly basis. It begins on April 2019.	N/A

Monitoring and Evaluation Indicators

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	OVERALL TARGET (LoP)	Results for this Period according to the project timeline	CUMULATIVE DATA and % of progress completed if applicable
REDLAD elaborates the baseline of the project.	Number of Project Baseline Documents elaborated.	N/A	1	Initially, the baseline was expected by the first quarter, FY 2019. Due to the schedule of other important inputs, as DESCO's systematization experience and the application of some surveys and focus groups, it will be completed by the third quarter, FY 2019.	55%
REDLAD develops Monitoring, Evaluation and Learning Plan	Number of Monitoring, Evaluation and Learning Plans elaborated.	N/A	1	The preliminary version of the MEL Plan was submitted to the Department of State as an annex of the First Quarter Report. The final version of the MEL Plan will be completed by the end of June 2019, including the feedback received from the different parties.	80%
REDLAD generates, review and design methodologies, procedures and instruments (participation, systematization, information collection, etc.).	Number of methodologies, procedures, instruments developed.	N/A	4	A Toolkit for the Activity Registration and Documentation is being developed collaboratively with the Program Officer.

An Indicators measurement matrix was designed. Its feedback and adjustment will be completed during the third quarter of 2019. | N/A |
REDLAD elaborates and manage databases for participation monitoring.	Number of updated databases for participation monitoring	N/A	1	There were defined three different units of observation and counting for the databases structuring process: participants (persons), organizations, and activities/events. The information produced during 2015-2018 is being extracted to identify possible comparative analysis with the information that will be produced during 2019-2021 phase.	N/A
REDLAD conducts quality control of partner activities	Percentage of partners' quality control meetings held	N/A	100%	Note: The activity should be implemented during interval of one month, on a quarterly basis, beginning on January 2019.	N/A
REDLAD conducts final evaluation	Percentage of accomplishment	N/A	80%	Note: The activity should be developed during the last quarter of the Project.	N/A

As it could be observed in the Indicator Tracking Table, the main progress during the second quarter is reflected on the objectives 1, 2 and 4. The objectives 3 and 5 do not present progress

because the Citizen Anticorruption Observatory is not operating yet. The efforts of the Base Team have been focused on developing the strategic documentation of the project, reactivating the CFA, subscribing the grants with the population actors, and identifying the main aspects to be covered by the CFA for OAS General Assembly to be held in Medellin in June 2019.

7. Timeline

In general, the project is advancing according to the approved timeline. There are not significant variations in the general execution planning. However, it is important to keep in mind the priority of selecting the Sub-awardee, due to the significant amount of activities that depends on its operation (specially on objectives 3 and 5). As well as, the potential delays that could be presented because of the lack of contracts with the focal points.

We use colors to mark the achievement level, using the following conventions:

⬛ Planned date		🟨 Activity in process
🟩 Real date of execution		🟧 Pending

Project PASCA for Civil Society Participation at the Summit of the Americas process									GA OAS					
Activity Number	oct	nov	dic	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec
	Project year 1												Project year 2		
	Q1			Q2			Q3			Q4			Q5		
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**
1.1 Working plan for civil society engagement.	🟨	🟨	🟨	🟨					🟧	🟧					
1.2 Present PASCA plans for civil society engagement.				🟨	🟨				🟧	🟧					
1.3 Develop training curriculum for thematic workshops.				🟨	🟨	🟨									
1.4. Strengthen stakeholder mapping.	🟨	🟨	🟨	🟨			⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛
1.5 Strengthen civil society organizations' engagement.					🟨	🟨	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛
1.6 Strategic communication plan to expand information.					🟨	🟨	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛
1.7 Technical, economic, strategic, and administrative support the CFA,		🟨	🟨	🟨	🟨	🟨	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛
1.8 Empower Citizen Forum of the Americas' members.	🟨	🟨	🟨	🟨	🟨	🟨	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**
2.1 Develop a report on Civil Society and Social Actors in the Summit of the Americas, outlining lessons learned.	🟨	🟨	🟨	🟨	🟧	🟧	🟧	🟧	🟧						
2.2 Develop Standard Operating Procedures for civil society participation in the Summit.				🟨	🟨	🟨									
2.3 CFA, with REDLAD support, will coordinate activities between different CSOs and social actors in LAC countries.				🟨	🟨	🟨	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛	⬛

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2.4 Develop a participatory process to define civil society priorities and Agenda for the 2021 Summit.															
2.5 Meetings with CSOs engaged in the Summit process and government agencies for the 2021 Summit.															
2.6 Strengthen the participation of CFA and CSOs to the 2021 Summit, through implementation of the advocacy plan.															

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
3.1 Creation of a monitoring plan and evaluation indicators about the 2018 Summit Commitments.					▓(orange)	▓(orange)	▓	▓	▓						
3.2 Monitoring and evaluation indicators for the implementation of the 2018 Summit recommendations.									▓						
3.3 Methodology, instruments and protocols to monitoring and evaluate governments' implementation of their 2018 Summit commitments.									▓	▓	▓	▓			
3.4 Articulation meetings between REDLAD, representatives of the CFA, subgrantees and sub awardee									▓			▓			
3.5 Adoption of the monitoring and reporting mechanism.									▓	▓	▓	▓	▓	▓	▓
3.6 Incorporate social actors, such as private sector, youth, volunteers and networks of population and thematic action into the monitoring process.									▓	▓	▓	▓	▓	▓	▓

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
4.1 Create and develop a capacity-building plan and a sustainability plan/strategy.		▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.2 Acquire and keep updated a licensed accounting system.	▓(yellow)	▓(green)											▓		
4.3 Creation of a new website, new institutional brochures and the publication of a book.	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓	▓	▓						
4.4 Strengthening hiring conditions.	▓(yellow)	▓(green)													
4.5 Develop a plan of staff training.			▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.6 Develop an impact evaluation plan about PASCA.				▓(orange)	▓(orange)	▓(orange)	▓	▓	▓	▓	▓	▓	▓	▓	▓
4.7 Report results of the impact evaluation plan.													▓		

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
5.1 Create a sub award implementation plan.	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓(orange)	▓(orange)									
5.2 Coordinate the public call and the selection process of sub awardees.	▓(yellow)	▓(yellow)	▓(yellow)	▓(yellow)	▓(orange)	▓(orange)									
5.3 Coordinate implementation of subawards' plan.					▓(orange)	▓(orange)	▓	▓	▓	▓	▓	▓	▓	▓	▓

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
5.4 Coordinate with sub awardee and WHA to develop capacity-building activities.							▓	▓	▓	▓	▓	▓	▓	▓	▓
5.5 Production of independent national evaluations.								▓	▓	▓	▓	▓	▓	▓	▓
5.6 Production of independent evaluations with a thematic and population perspective.								▓	▓	▓	▓	▓	▓	▓	▓
5.7 Production of independent evaluation of regional governments' implementation of anti-corruption commitments.								▓	▓	▓	▓	▓	▓	▓	▓
5.8 Wide diffusion of independent evaluations.															
5.9 Reports of sub awardee' performance and results.							▓			▓			▓		
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**
DOS and skateholders consultation.	🟨	🟨	🟨	🟨	🟨	🟨	▓	▓		▓			▓		
Partners feedback and follow up.				🟨			▓			▓			▓		
Narrative and financial reports.				🟨			▓			▓			▓		
REDLAD close-out the program.															
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**
Baseline	🟨	🟨	🟨	🟨	🟧	🟧	🟧	🟧	🟧						
MEL Plan	🟨	🟨	🟨	🟨	🟧	🟧	🟧	🟧	🟧						
Methodologies	🟨	🟨	🟨	🟨	🟨		▓	▓	▓	▓	▓	▓	▓	▓	▓
Databases	🟨	🟨	🟨	🟨	🟨		▓	▓	▓	▓	▓	▓	▓	▓	▓
Quality Assessment				🟧			▓	▓		▓			▓		
Evaluation															

8. Challenges, lessons learned and best practices

8.1 Challenges

Taking into account the progress made during the first and second quarter of implementation of the project, the main challenges were related to:

➢ Focus the work team towards the results requested by the second phase of the PASCA project. Articulate the work team among themselves and strengthen the relationship with CFA members.

➢ Build PASCA 2019 - 2021 work plan, and specifically the PASCA 2019 work plan.

➢ Carry out an appropriate selection process and choose a proper organization for the Citizen Anticorruption Observatory and articulate their work with the process of participation and strengthening of civil society organizations in PASCA.

➢ Work on the differential and inclusion approach to be implemented through the new version of the PASCA project and articulate this work with the purposes of the CFA.

➢ Establish the purposes of the FCA and strengthen its working committees.

➢ A challenge that had arise is to keep supporting and working with the IAHRC (and other partners) in the creation on a report of Corruption and Human Rights without having the Observatorio Created. But the process is being lead with high professionalism among the IAHRC, REDLAD and the other partners involved.

8.2 Best Practices

The best practices that we have identified during the first semester of implementation are related to guaranteeing the transparency of the selection process of the organization or consortium in charge of the Citizen Anti-corruption Observatory, the strengthening of the differential approach in the CFA and the teamwork in the planning and development of the second phase of PASCA.

8.3 Lessons Learned

Some relevant processes for the implementation of PASCA as the process of selection of the Subawardee in charge of the Citizen Anti - Corruption Observatory requires the participation and review of several actors and, therefore, more time to contribute to its transparency and consistency.

9. Planned Activities for the Next Month/Quarter

- Meetings with the Citizen Forum of the Americas and its working committees (april 5).
- Guarantee the registration of CFA member organizations at the OAS General Assembly (deadline april 15).
- Work with population groups and strengthening the differential approach.
- SAMS DOMESTIC training (April 16).
- Training of the REDLAD base team (first session on April 24 and 25).
- Preparation and development of civil society activities for the OAS General Assembly to be held in Medellín, Colombia (June 26 - 28).

10. Annexes Folder

The following annexes are delivered in the corresponding folder:

Annex_01_Communications
Annex_02_Inclusion Process Systematization
Annex_03_ToRs Citizen Anti - Corruption Observatory
Annex_04_Coalitions Process
Annex_05_CFA Meeting
Annex_06_Population Groups Workshop
Annex_07_ImplementationPlan_ODECO
Annex_08_ImplementationPlan_Xripx
Annex_09_ImplementationPlan_Mulabi
Annex_10_ImplementationPlan_GEMRIP
Annex_11_KnowledgeDialogue_CFA
Annex_12_IdentifyTrainingNeeds_REDLAD
Annex_13_Corruption_DDHH_CIDH
Annex_14_Corruption_DDHH_Events

11. Management and Administrative Issues

Budget Execution - Summary Paragraph based on the financial report.
Administrative Paragraph (contracts with subgrantees, other aspects).

		Total	Acumulated	Jan-Feb-Mar	TOTAL
DIRECT COSTS					
PERSONNEL		501.281	255.417	12.892	268.309
FRINGE BENEFITS		120.844	60.743	4.882	65.625
TRAVEL					
Component 1 & 2		100.800	93.378	-	**93.378**
Staff/Experts		83.707	43.316	4.145	**47.461**
Component 3		27.360	64.089	-	**64.089**
Component 4 & 5		26.705	-	-	**-**
Total Travel		238.572	200.784	4.145	204.929
SUPPLIES		6.474	5.767	708	6.475
CONTRACTUAL					
Subgrants		1.263.605	113.100	-	**113.100**
Contracts		388.520	168.089	12.500	**180.589**
Total Contractual		1.652.125	281.188	12.500	293.688
OTHER DIRECT COSTS					
Office Costs		54.043	20.479	4.248	**24.727**
Training/Meetings		81.969	43.707	2.190	**45.897**
Component 1 & 2		113.690	280	2.483	**2.763**
Component 3		39.696	-	660	**660**
Online Platfoms	35.000	1.145	1.295		**2.440**
Interpretation	3.000		-	-	**-**
Translation	4.920	2.543	615		**3.159**
Total Other Direct Costs		332.318	68.154	11.490	79.645
TOTAL DIRECT COSTS		2.851.614	872.053	46.618	918.671
INDIRECT COSTS		90.090	83.419	-	83.419
TOTAL PROJECT COSTS		2.941.704	955.472	46.618	1.002.090