QUARTERLY NARRATIVE REPORT	
Grantee: Latin American and Caribbean Network for Democracy (REDLAD)	**Reporting Period:** January 1st to March 30th, 2018 **Report date of submission:** 28/04/2018
Agreement Number: SLM-AQM-15-GR-1267	**Project Duration:** From: 9/24/2015 Through: 9/30/2018
Country/Region: Latin America	**Submitted by:** Gina Romero
Funding Liquidated (Quarter January-March): $54.541 **Funding Liquidated (Total):** $750,854 **Total Award:** $990,099	**Contact Information:** Gina Romero Latin American and Caribbean Network for Democracy gina.romero@redlad.org 573152228450

1a. Brief description of the project:

REDLAD is awarded a grant to support the development of a Summit of the Americas civil society coordination mechanism to ensure that the civil society organization (CSO) community in the region has a meaningful and institutionalized role in the Summit process. This by facilitating systematic consultations with a representative group of civil society and providing technical assistance to CSOs needing to build capacity and better engagement that allow them to monitor the Summit process.

1b. Collaboration and partnerships:

The most significant events for the project during this quarter were related to prepare the participation of civil society at the VIII Summit of the Americas on April.

North America - REDLAD:

During January, America Solidaria's local offices in Chile and Uruguay established contact with PASCA's focal points in these countries to better understand how the project works and upcoming actions, and to invite them to be part in the national councils and in OAS' coalition process. They also subscribe to be part of Redlad's Coalition.

Central America and Mexico - CECADE:

In **El Salvador,** on February the Focal Point sent an updated report of the exercise of monitoring mandates (annex 1) and some recommendations for the Summit (annex 2) elaborated at the OAS national consultation meeting. On March, the national council of civil society selected two members to attend at the Summit of the Americas.

In **Honduras**, the situation has remained worrying after the presidential elections and the fraud allegations surrounding it (which were detailed in the 2017 Fourth Quarter Report). Adding to this situation, our focal point organization is being accused of allegedly promoting destabilization activities in certain regions of the country, which might entail risks for them in the coming months.

Because the Focal Point didn't send the national report related with the monitoring of mandates and civil society recommendations, it was not considered to get support to attend at the Summit; nevertheless, the focal point's representative attend most of the virtual meetings of the Citizen Forum.

In **Mexico**, the Mexican Ministry of Foreign Affairs has advised the Peruvian Government continuously on the organization of the 2018 Summit, with the lessons from the 2017 General Assembly. On February 22nd there was in Mexico City an informative session about the oncoming Summit of the Americas, which was asked by the Mexican Ministry of Foreign Affairs to the OAS and with the participation of CSO. Although in the timetable published by the Summit Secretariat, were planned various national meetings, this is the only one we know about.

In **Nicaragua**, our focal point advanced its conversations with government officials to solve the impasse that prevented them from obtaining its CSO certification to legally operate within the country (this situation was explained in the October 2017 report).On February, it was called by the Ministry of Governing to review the procedure which has limited them to keep the certification to operate legally within the country. On February 26th Red Local organized a meeting with some civil society organizations to discuss about enabling environment and prepare recommendations toward the Summit. One member of the Focal Point team is going to attend at the Summit.

Southern Cone and Brazil - Semillas para la Democracia:

In **Argentina**, the focal point delivered its reports for the mandates of Energy and Security (annex 3), which join the reports on Citizen Participation, Civic Space and Environment that had been delivered in June 2017. They also delivered its list of Civil Society recommendations for the 2018 Summit of the Americas (annex 4). The focal point joined the Coalition 3 of Transparency, Open Government and Public Participation, and would bring two persons to attend at the Summit, considering the quality of their reports.

In **Brazil**, on February we received the report of monitoring about Civic Space (annex 5 - PT), on March, it was delivered the report about education (annex 6 - PT). Two persons from the Focal Point would attend at the Summit.

In **Chile**, on January 12th the focal point delivered its reports on Hemispheric Cooperation (annex 7), Education (annex 8), Energy (annex 9), Democratic Governance (annex 10), Migration (annex 11), Health (annex 12), and Security (annex 13), which join the reports on Citizen Participation and Environment that were delivered on June 2017. One person from the Focal Point is going to attend at the Summit.

In **Paraguay**, in our last report we unintentionally omitted to mention that the focal point delivered in December 2017 its reports on Citizen Participation, Civic Space, Democratic Governance, Education, Health, Migration, Security (annex 14). On March, we received their agenda of recommendations of civil society (annex 15).

In **Uruguay**. After the former Focal Point withdraw, Alfredo Toledo, from "Fundación Salud" in Uruguay, confirmed his organization's interest in working with the Base Team as a Focal Point. Given the current focus on the upcoming Summit for the project, a discussion of what such a role might entail will be scheduled for a later date.

Andean Region - DESCO:

In **Bolivia**, the focal point and two CSO from the national scenario of civil society joined the coalition 3 of Transparency, Open Government and Public Participation. On early February the Focal Point sent the report about the accomplishment of the government in energy (annex 16 - ES) and at the end of the month it sent the report on migration (annex 17 - ES). Two persons would have support to attend at the Summit.

In **Colombia**, after reflecting on its participation in the initial conversations regarding the "Transparency, Open Government and Public Participation" coalition, our focal point in the country decided to change their

participation to the coalition named "Comprehensive Care to Newborns, Children and Teens with Regards to Corruption and Sustainable Development", as it was proposed and is being coordinated by an organization from Colombia with long ties to CCONG (our focal point). The Focal Point seems not to be interested at all in attending the Summit.

In **Ecuador**, the focal point delivered its list of Civil Society recommendations for the 2018 Summit of the Americas on January 31st (annex 18). Two persons would have support to attend at the Summit, however, one of them is waiting for the confirmation email from the OAS.

In **Peru**, our partners are identifying private sector organizations that might be interested in partnering with the project. The main speaker at SIRG meetings from the private sector is the Confederación Nacional de Instituciones Empresariales Privadas (CONFIEP), which is actually hostile to Civil Society activities. On January 23rd, our partners attended a cocktail at the US Embassy in preparation for the Summit. The political climate remains agitated after the December events involving the pardoning of Alberto Fujimori and the ensuing Civil Society protests. On January 31st the Ministry of Foreign Affairs held a meeting with 55 participants (most of them known to our focal point organization) during which it reviewed the coalition-forming process. The Focal Point and Consortium members have been focused on permanent communication with the Peruvian Ministry of Foreign Affairs to coordinate participation of civil society at SIRG meeting and in the oncoming Summit. DESCO is leading the coalition 25 of the Citizen Forum of the Americas. They attended at the SIRG meetings on March 21st.

In **Venezuela**, the focal point concentrated in coordinating the Transparency Coalition, which meant incorporating three new organizations during January (for a total of 43 CSOs from 19 countries), making sure participants registered themselves at the OAS and sharing information as it became available. The group agreed to speak about the following six topics during its participation at the Summit: 1) Access to public information, transparency, freedom of expression and open data; 2) Strengthening the independence and power of justice systems in the fight against corruption; 3) Open public procurement; 4) Open and participatory budget; 5) Transparent campaign funding; 6) International cooperation.

They updated some indicators and analysis of the monitoring report sent on 2017 and they submitted the updated report on late March. It includes new development about Migration (annex 19 - ES). It is remarkable the quality of Venezuelan report of monitoring and the effort to collect pertinent information to demonstrate the lack of commitment of the government about the mandates. Two persons have been selected to attend at the Summit.

Caribbean - Fondation Espoir:

From twelve Caribbean CSO interested in join a coalition about sustainable development and climate change on December, during the process to be registered at the Summit, only three of them completed it: Fondation Espoir (Haití's Focal Point), DNCW - Dominica National Council of Women (Dominica), CNA - Caribbean Netball Association (St. Lucia).

In some cases, the CSO seem to have low motivation to attend at the Summit, as well the OAS is not significant at all for Caribbean countries closer to the European Union. Other CSO expressed they have not funds to go to the Summit and others remained silent. Some countries affected by the hurricanes season are not recovered yet. I.e. the base team did the registration in behalf of the Dominica National Council of Women (DNCW), which office was affected by the natural disaster, lost official documents and have technical difficulties to access to Internet.

From PASCA project, we did arrangements to support the participation of Wilbert St. Fort, coordinator of OREDEM and head of the 14th coalition and Vanya David, from DNCW - Dominica National Council of

Women. Additionally, we have been solving questions about the OAS public timetable and preparatory issues which have not been clarified by the OAS's official communications.

Collaboration and Partnerships by the Team Project with other stakeholders:

On January 20th the closing of the registration period for CSO representatives wanting to attend the official Summit events, and on January 26th the period for delivering the first draft of each coalition's position paper, which occurred. Both processes were somewhat convoluted since most focal points were still away on holiday, so registrations were only made at the last minute. Regarding the position papers, most coalition coordinators prepared a draft which was discussed among the respective members, except for the coalition on "Transparency, Open Government and Public Participation" which presented an account of the process of conforming the coalition in alliance with another partner.

On February 7th the Summit Secretariat opened one day of extemporary application to the Summit. The base team spread out the message to motivate those organizations which did not complete the register on first term.

On February 19th the IACHR organized in Bogota a round table with experts about Human Rights and Corruption. Gina Romero attended to it and contacted IACHR members to present their report on the frame of PASCA - REDLAD agenda during the Summit of the Americas.

From February 22nd to March 2nd the IACHR has the 167 period of sessions in Bogota, Colombia. The Base Team attended to different meetings there. Gina Romero gave a brief message in behalf of PASCA process at the meeting between IACHR and civil society on February 28th.

At the end of february the Coalition Citizens Observatory for an Open Parliament contacted other coalitions' leaders to suggest a meeting between coalitions to have a common approach and to meet at the Summit of the Americas. It was welcoming by CSO which see this scenario such as an opportunity of networking and incidence, but it is polemical for the Summit Secretariat, because that office is afraid of confrontation between opposed poles and has rejected initiatives like that. However, in the agenda of REDLAD - PASCA, there are open meetings (annex 20). The Base Team and focal points have been involved in that discussions by chat and e-mail.

On March 13th to 16th Gina Romero went to Brazil to join the Worldwide Social Forum, in Salvador de Bahía. It was an opportunity for networking and inspirational to offer different scenarios of dialogue.

On February 8th (annexes 24 and 25) and March 21st there was another participation of civil society representatives at the SIRG meeting. It was a milestone, because it is the first time it occurs. Also it was the first time that governments heard civil society recommendations before closing their declaration.

Population groups

Religion: Coordinating with GEMRIP (the Multidisciplinary Study Group on Religion and Public Action, or *Grupo de Estudios Multidisciplinarios sobre Religión e Incidencia Política*) it was held a meeting in San Jose, Costa Rica, on February 26th to debate about Religion and Politics: Latin America lessons and challenges facing Costa Rican cojuncture. It was an activity also to collect inputs for the coalition number 10th "Religions, Beliefs and Spiritualities in dialog with Civil Society".

LGBTIQ: From February 3rd to 11th, Andrés Rivera, LGBTI coordinator of REDLAD, organized various activities in Lima with activists and local organizations to collect inputs for the Summit and create an structure of coordination. On February 7th there was a meeting with Kela Leon, from the Peruvian Ministry

of Foreign Affairs, to present some request to guarantee more inclusive registration and participation of LGBTI population at the Summit.

It was supported the creation of a national platform LGTBIQ+ which represents all sexuality orientations and diverse identities. They are going to look for incidence toward the Summit of the Americas, other OAS' scenarios, UN and national spaces, from a perspective of Human Rights. Besides, as a result of these activities, Redlad now is in charged of training all the personnel from the hotel where the Civil Society activities is going to be held, and from the foreign affair ministry, in sexual diversity and how to avoid discrimination.

Indigenous: Romel Gonzalez, REDLAD's Indigenous Peoples coordinator, has been in touch with the base team to define who members of the coalition 24th, which he leads, are going to attend at the Summit.

Afrodescendants: A group of afrodescendant people's organizations from several countries organized themselves to present a coalition for the Summit.

Communications

- Monitoring of the PASCA microsite www.hacialacumbre2018.info. On January it was decided to transform this website into the Citizen Forum of the Americas. Editing texts and modifications were completed on March.
- Content management for the PASCA website: www.proyectopasca.org and for the project's social network accounts. Facebook: /ForoCiudadanoDeLasAmericas and Twitter: @ForoCiudadanoSC.
- Content management and distribution of the project's monthly virtual bulletin "Entre Regiones".
- Monitoring and reporting of news and events in the region.
- Media monitoring for the project.
- Creative process of the event "Citizen Forum of the Americas: Meeting of civil society in extraordinary times - Lima, Peru, April 10th to 12th".
- Planning of a communication strategy for the events of the Citizen Forum of the Americas within the framework of the VIII Summit of the Americas.

Relevant data of digital communications:

In the first quarter of 2018, the traffic in communications of the Citizen Forum of the Americas increased, mainly because the preparation for the VIII Summit in Lima, Peru.

People visited our website more frequently. Greater numbers of visits will be reflected in following months.

Website www.proyectopasca.org		
Number of visits per month	January	490
	February	968
	March	893
	Total	1861
Countries with the highest number of visits in the last trimester		
Peru		880
United States		312
Colombia		285
México		279
Cuba		218
Bolivia		161
Argentina		150
Venezuela		140
Chile		138

During the activities of the VIII Summit of the Americas a special bulletin was sent which had the same levels of visits of the previous ones. We are about to publish the April bulletin which will show what the Citizen Forum did in this hemispheric event.

Digital bulletin Entre Regiones		
Number of receivers per bulletin	Bulletin No. 21 - November - December 2017	1241
	Bulletin No. 22 - January 2018	1570
	Special bulletin - April 2018	1517
The variation of the number of receivers is because of the constant debugging and updating of the database		
Level of reach		
Total Open rate %	Bulletin No. 21 - November - December 2017	20.3
	Bulletin No. 22 - January 2018	22
	Special bulletin - April 2018	23.8
Total Click rate %	Bulletin No. 21 - November - December 2017	2.9
	Bulletin No. 22 - January 2018	4.4
	Special bulletin - April 2018	3.0

Twitter account @ForoCiudadanoSC				
Level of reach per month				
January	Tweets: 5	Tweet impressions: 1.826	Profile visits: 36	Mentions: 2
February	Tweets: 13	Tweet impressions: 4.380	Profile visits: 90	Mentions: 15
March	Tweets: 8	Tweet impressions: 3.047	Profile visits: 64	Mentions: 25
Retweets are not included				

Account home

Foro Ciudadano de las Américas @ForoCiudadanoSC

28 day summary with change over previous period

Tweets	Tweet impressions	Profile visits	Mentions
20 ↑150.0%	10.3K ↑255.0%	252 ↑334.5%	25 ↑13.6%

Tweets	Following	Followers	Likes	Lists
1,201	395	395	136	18

Foro Ciudadano de las Américas

@ForoCiudadanoSC

Tweets   **Tweets & replies**   **Media**

📌 Pinned Tweet

Foro Ciudadano de las Américas @ForoCiudad

¡Vamos #CaminoHaciaLaCumbre2018!

Fan page de Facebook /ForoCiudadanoDeLasAméricas		
Likes per month	January	455
	February	491
	March	539
Total reach per month	January	228
	February	646
	March	511
Total impressions per month	January	438
	February	2107
	March	1766

Total Views   By Section

Total Views

Total People Who Viewed   By Section   By Age and Gender   By Country   By City   By Device

Total People Who Viewed
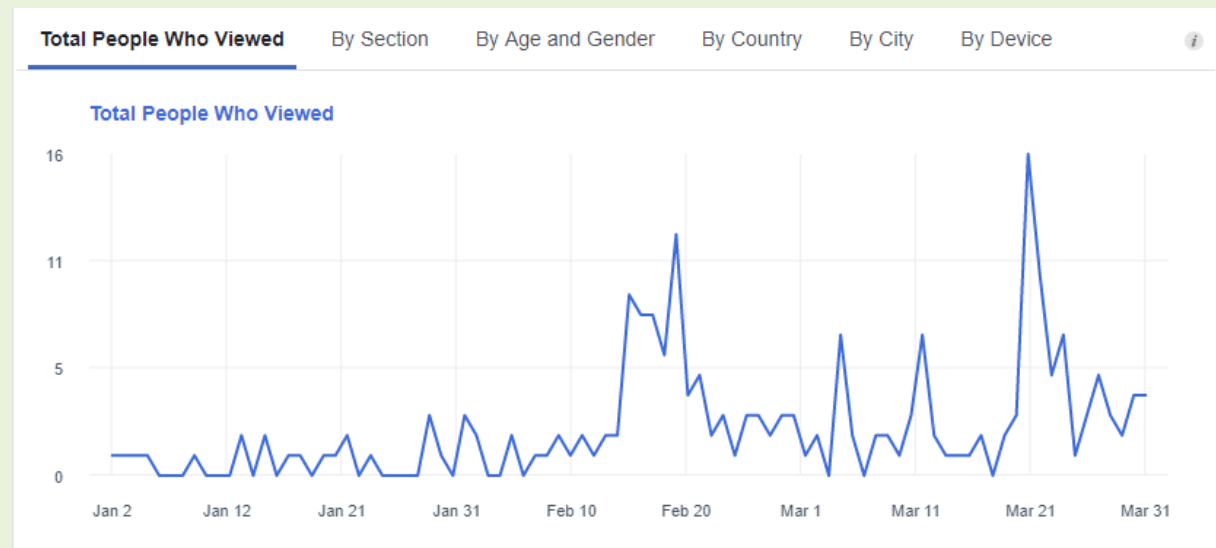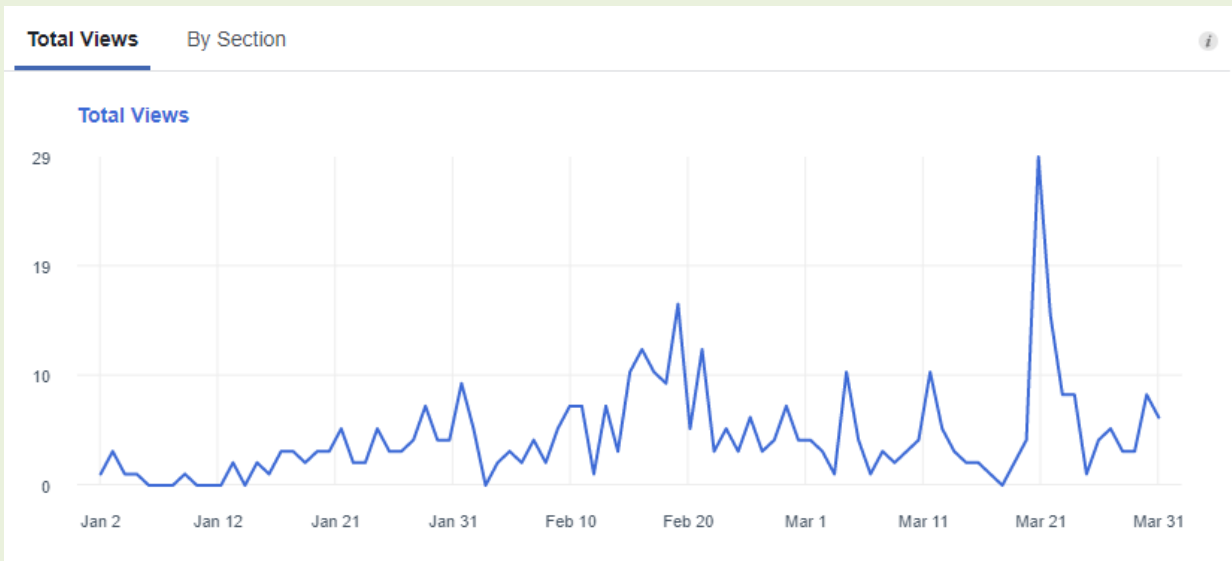
The number of people who saw any content by your Page or about your Page, grouped by age and gender.

	13-17	18-24	25-34	35-44	45-54	55-64	65+
Women	0.725%	13%	20%	12%	5%	2%	0.948%
Men	0.697%	8%	17%	11%	5%	3%	1%

Women
- 53% People Reached
- 53% Your Fans

Men
- 45% People Reached
- 46% Your Fans
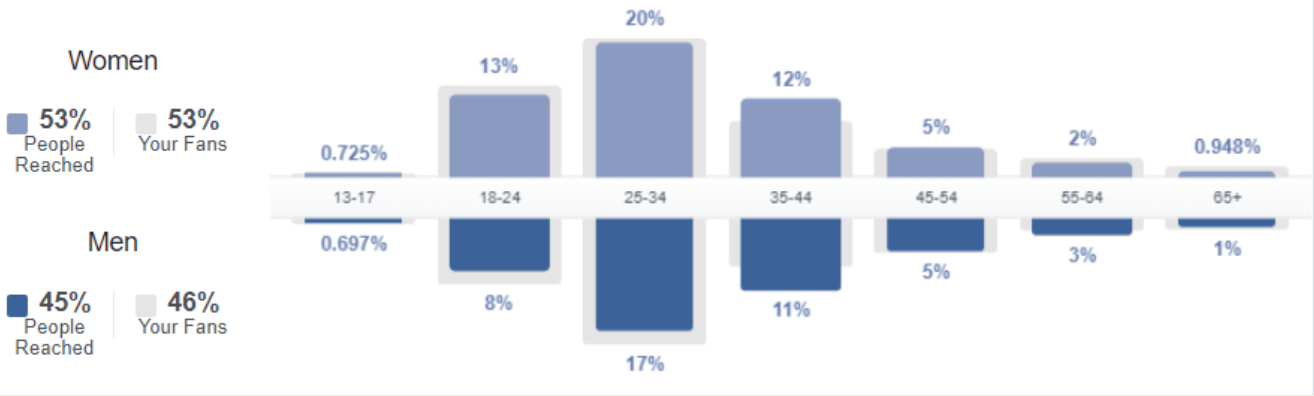
Microwebsite www.hacialacumbre2018.info

Data range: January 1rst. to March 31th.

The first quarter of 2018 the microsite had the highest levels of visits and new users since it was created because of two things:

1. It was the period of preparation for the Summit.
2. We made important updates to show the work of the Forum and what would be done in Lima.

Users	New Users
730	723

Sessions	Number of Sessions per User
881	1.21

Pageviews	Pages / Session
1,301	1.48

Avg. Session Duration	Bounce Rate
00:01:32	66.06%

New Visitor / Returning Visitor

- 9.6%
- 90.4%
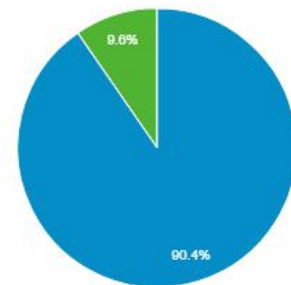
2. Executive summary: During the period of this report, the team worked in different activities.

      A. <u>Reports:</u> the report for the Fourth Quarter of 2017 was submitted on January and monthly reports were written on February and March.

      B. <u>Designing and update of internal documents:</u>

- On January we received some reports of monitoring mandates and agendas of recommendations, which was referred in the annexes 1st to 20th.
- The base team contributed to the concept papers presented by the following coalitions:
    - Citizen Forum of the Americas (annex 26)
    - Alliance against corruption but for Sustainable Development in Central America, North America and the Caribbean (annex 27)
- The base team wrote several messages to motivate PASCA's CSO and partners' coalitions to fill the OAS' application form to be registered at the Summit (annex 28).
- The Base Team did a systematization of the 14 monitoring reports received (annex 29) and the recommendations for the Summit (annex 30).
- The Base Team prepared a programme of activities for the Summit (annex 20) and designed some interactive spaces into the frame of the big event called: "Foro Ciudadano de las Américas. Encuentro de Sociedad Civil en tiempos extraordinarios" (Citizen Forum of the Americas. Civil Society meeting in extraordinary times).
- We compiled lists of members of six coalitions and elaborated a report to be considered in a plan of relationship and incidence with stakeholders toward the summit (annex 31).

      C. <u>Consortium update</u>**:**

- All the proposed coalitions were eventually accepted by the OAS, although most had to form alliances with other similarly-minded groups. From 28 approved coalitions, 8 = 28,6% are close (integrated by PASCA's Consortium members and Focal Points), 7 = 25% are related, 2 = 7.1% are clearly distant due to their scope and 11= 39.3% are pending to research.
- There were online meetings of members of the Citizen Forum of the Americas on February 2nd (annex 21) and March 6th to concrete details about the activities which would be held in Lima, Peru (annex 22 Presentation, annex 23 resume).
- On February 8th Gina Romero, in behalf of the Technical Secretariat of the Citizen Forum of the Americas, attended to the SIRG ordinary meeting in Lima, Peru. There, she presented a resume of the main findings of the monitoring of mandates of Panama and some recommendations related to civil society participation and enabling environment (annex 25). In addition, there was a presentation in behalf of the Citizen Forum of the Americas, done by Rosario Villegas, member of the Peruvian scenario of Civil Society (annex 24).
- On March 22nd there was another presentation by Gina Romero at the SIRG meeting in Lima, in behalf of the coalition number 1 (annex 32). Previously, that morning she met with leaders of other coalitions to agree main points shared.
- The base team coordinated logistical arrangements to guarantee the participation of Consortium members and focal points.

Project Objectives:

1. To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.
2. To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit.

3. To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes.

3. Description of results achieved during the period, using indicators for activities, outputs and outcomes associated with your agreement.

We use here some conventions to show the progress of the indicators, according to the project's timeline performance.

	100% - Completed
	50% to 99% - Activity in progress
	49% or less - Delayed
	Pending (it is not time yet)
	Suggested changes
	Activity completed with limitations to reach the goal.
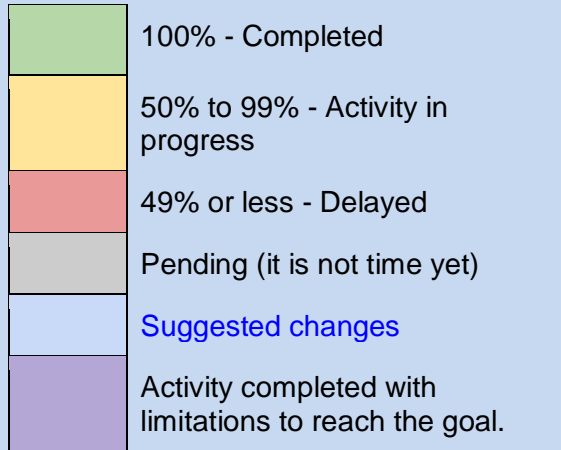
Activity 1: To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.

TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable

	It was completed on January 2017.	100%
1		
5	Consortium members keep their confidence in the achievement of the goals	75%
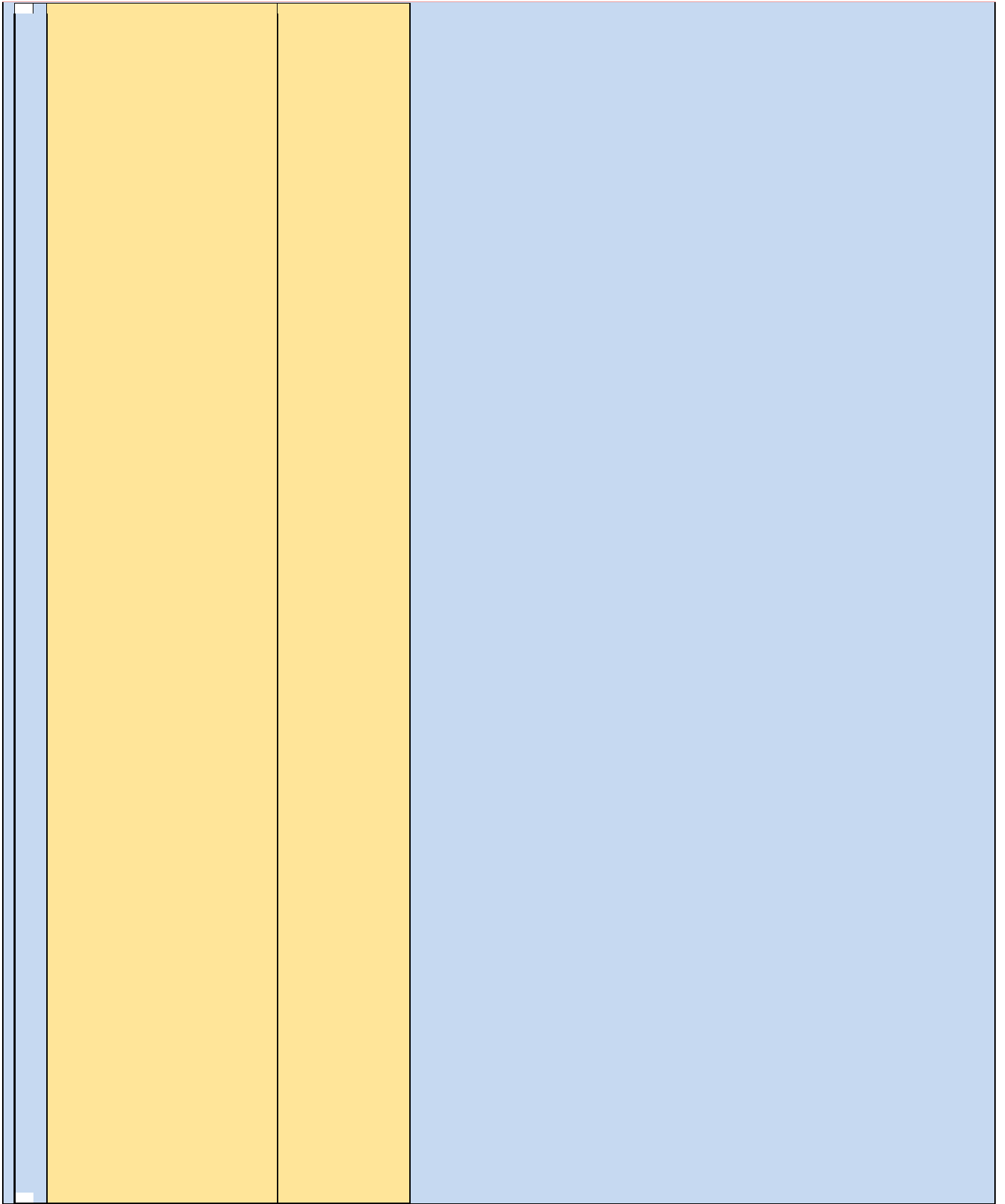
1		
	Completed on August 2016.	100%

90% of participants increase their confidence and show interest in part	We collected data from 7 coalitions (close and like-minded), which are integrated by 262 persons who represent 204 CSO. It is equal to 58% of our aim of 350 CSO. However, we know there is under registration, because that 7 coalitions are only 25% of the total approved. From extra-official sources we knew that almost 900 CSO applied to attend at the Summit and it overcome the capacity to organize databases and approvement mails.	58%

icipating in Summit related events and activities
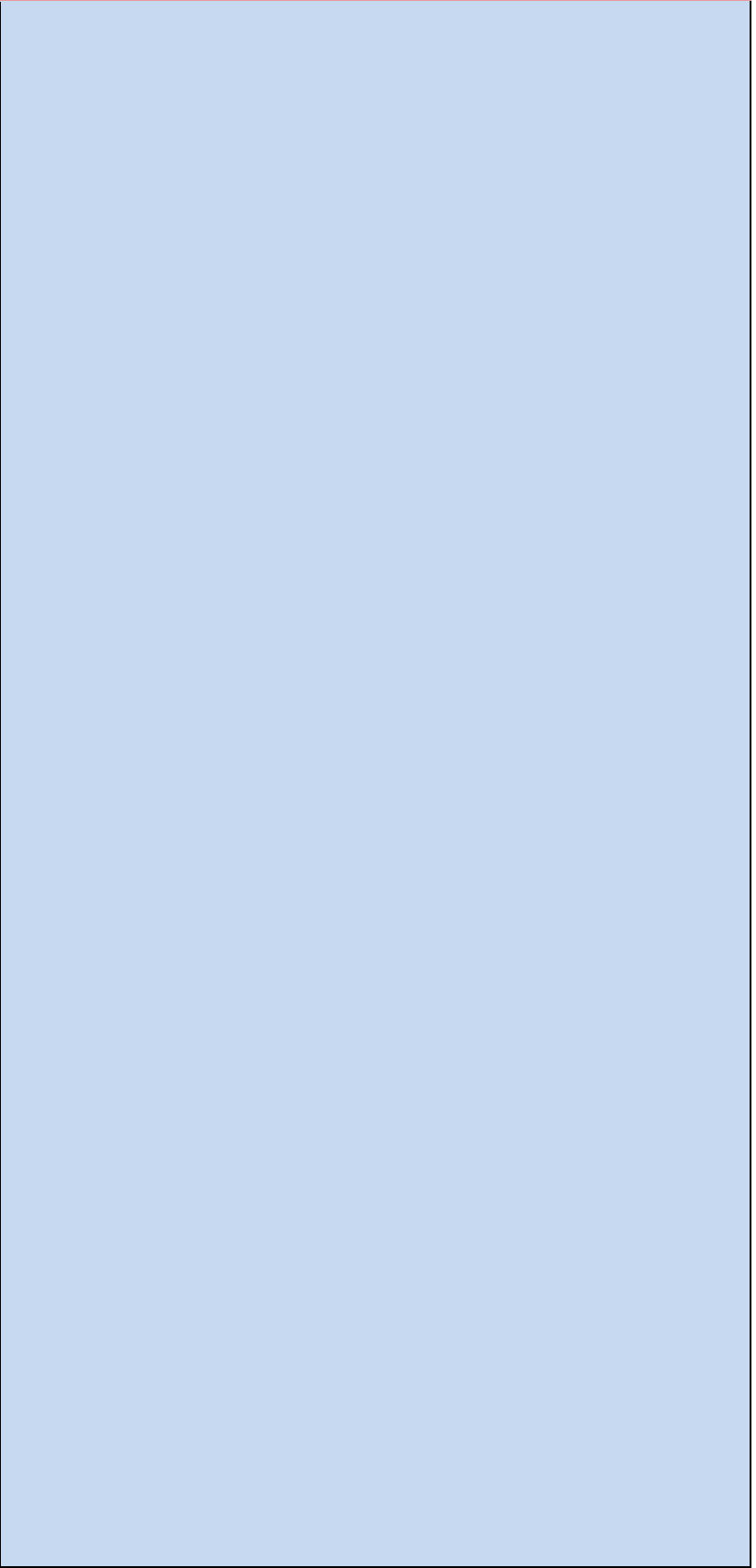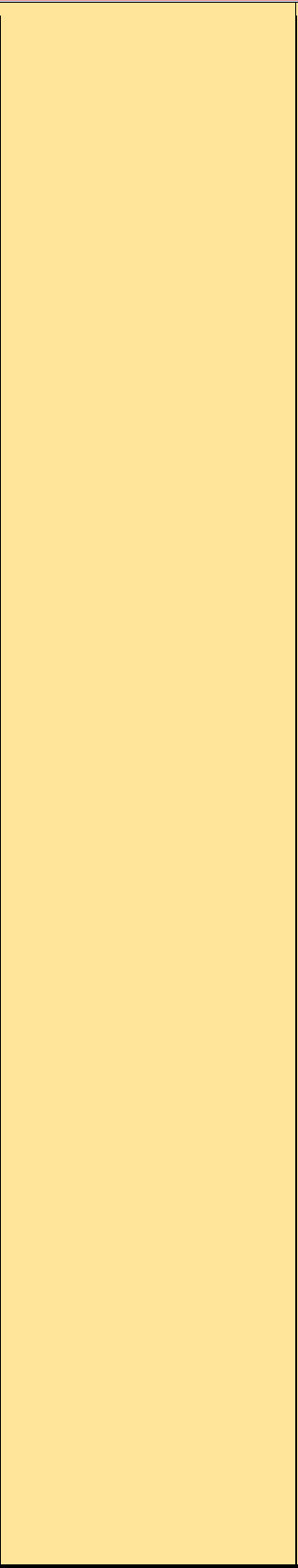
| 1 | The final version was completed on October 2016. | 100% |

| 1 | Data collection is being improved. There is significant progress identifying unique persons and organizations. 241 activities have been held in 27 countries and by Internet. From there are 1611 attendants which represent 576 individuals and 381 CSO. | 85% |

1	From September 2016 the general strategic plan of communications was adopted by the Base Team and it is being implemented.	100%

	We report here the 198 CSO who attended national meetings to create their councils.	57%

350

1	From August 2016 Consortium members and focal points received the document which explains objectives, structure, functions and ways of election of the representatives at different levels.	100%

	During the discussion of the draft, 45% of the comments systematized were applied to the initial proposal of the mechanism of participation of civil society at the Summit of Americas. Unfortunately, CSO's response was lower than expectancies and they tend to prefer spoken comments rather than writing. In the practice each country and subregion is adapting the general proposal to their needs, culture and CSO's dynamic.	45%
60%		

	The remaining percentage correspond to the planned coordination meetings with North American civil society organizations.We have had some contacts but focal point was established just on December 2017.	80%
100%		
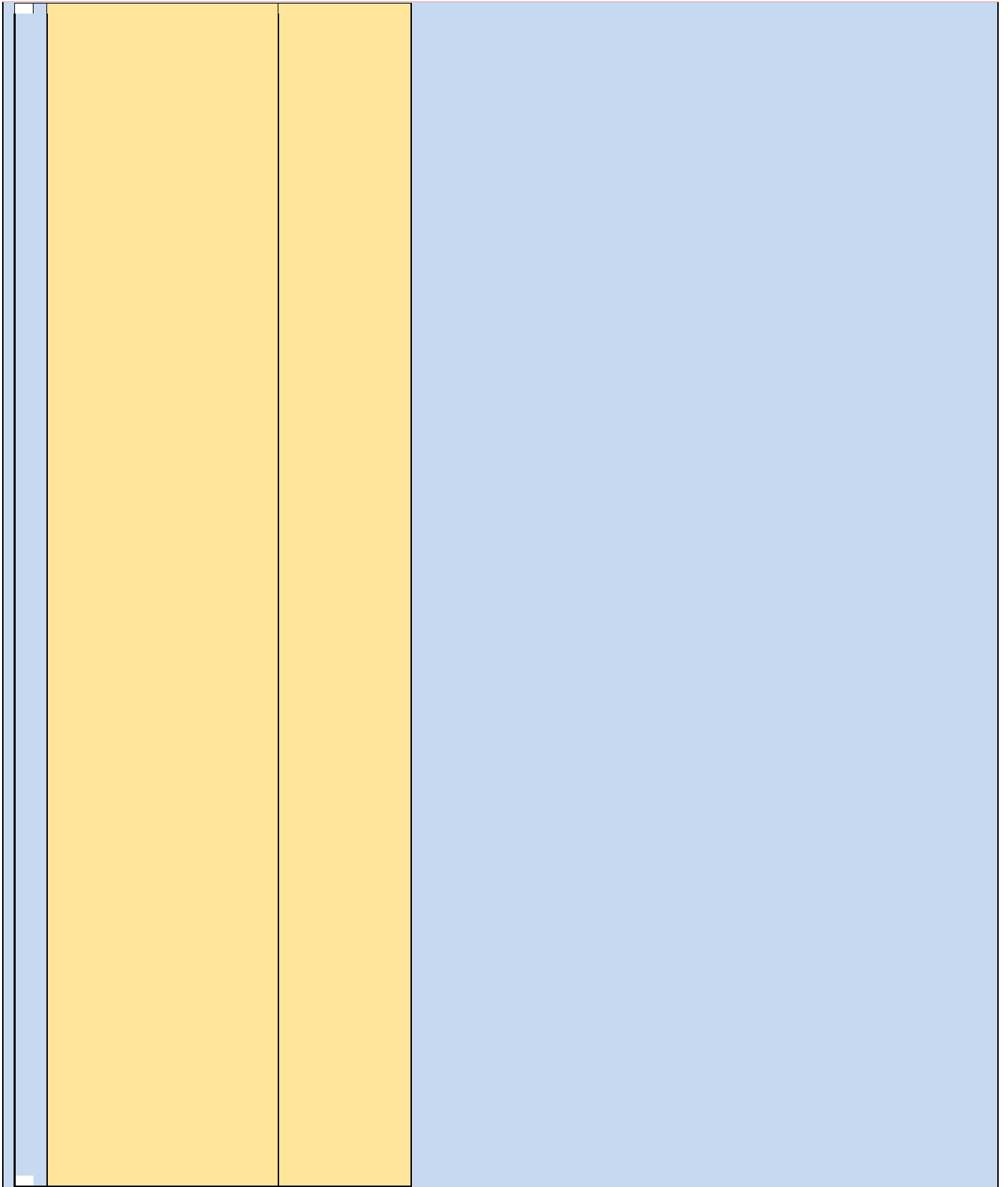
250 90%	The source of this indicator changed from the survey applied on 2015 to 115 CSO (please see past reports) to the list of CSO which were registered at coalitions for the VIII Summit of the Americas. As it was stated on indicator 1.2 After closing the OAS application to attend at the Summit, we collected data from 7 coalitions (close and like-minded), which are integrated by 262 persons who represent 204 CSO. We are aware that there is under registration, because that 7 coalitions are only 25% of the total approved, but it gives us idea about CSO's interest.	204 CSO= 81.6 %

| 300 | The voting occurred in meetings rather than through an online platform. This number comes from the organizations which joined meetings to create national civil society councils in Argentina (1), Belice (7), Bolivia (22), Chile (4), Colombia (8), Cuba (15), El Salvador (10), Guatemala (3), Honduras (14), México (19), Nicaragua (17), Panamá (41), Paraguay (4), Venezuela (33). | 198 CSO

66% of the goal | |

10 CSC members (2	Attending a rotatory dynamic 2 representatives from Central America and Mexico, 2 from Andean Region and 2 from Southern Cone and Brazil have been elected. Although 2 temporary representatives from the Caribbean, 1 from afrodescendants and 1 from LGBTI have joined Citizen of the Americas' Forum meetings. It is	13 = total expected members 6 elected = 46 % 6 elected + 4 temporary = 77%	

for each 5 subregions, plus 3 population groups representatives to be dete

pending to confirm their election and to define North America and indigenous peoples' participation.

rmined).		
1	First meeting was in Washington D.C. on March 2017	100%
10 subregional repres	Currently there are 10 elected members.	13 = total expected members 6 elected = 46% 6 elected + 4 temporary = 77%

entatives plus 3 from population groups.		
1	The working plan was approved on the online meeting (2017/10/11).	100%
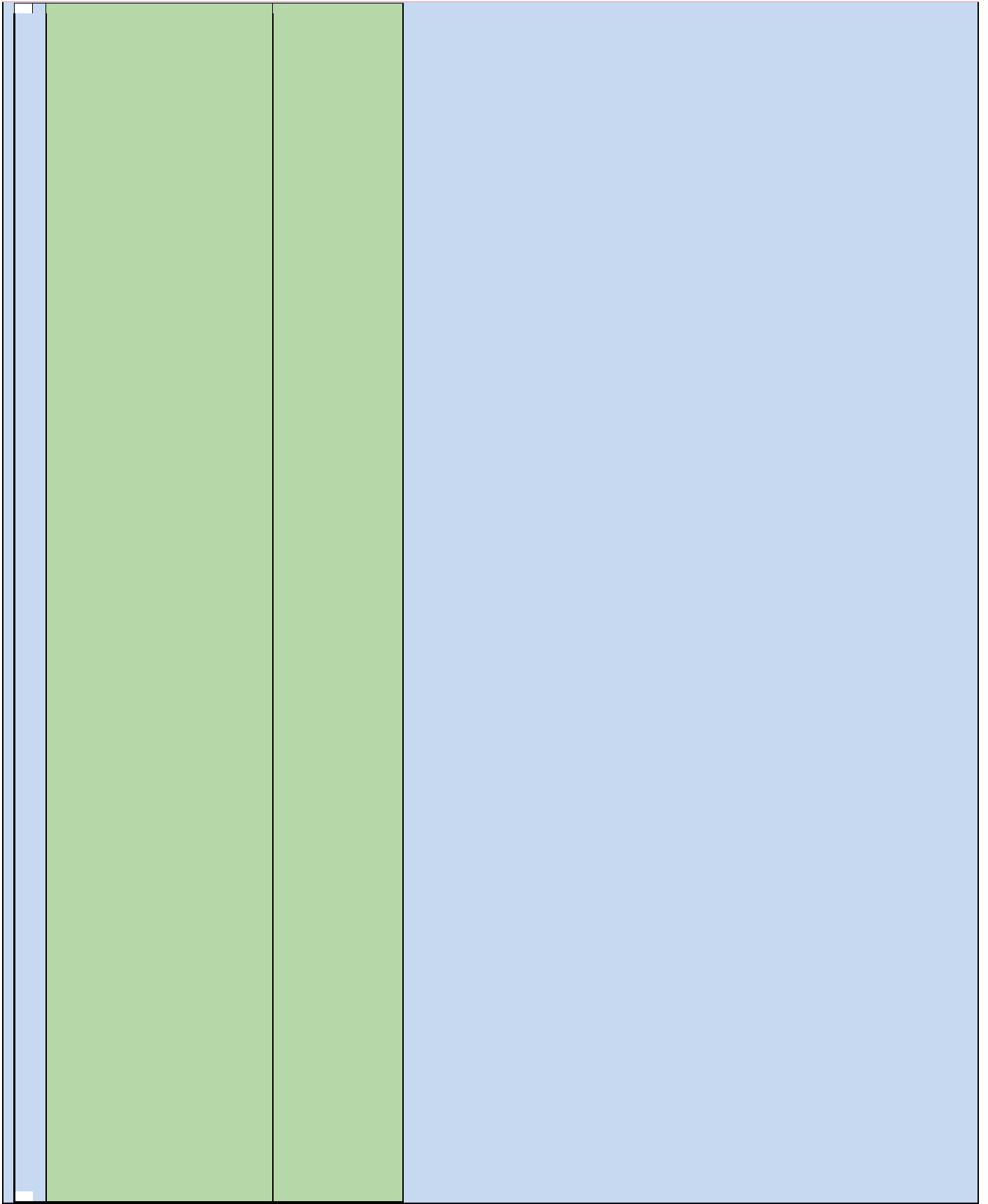
1	It was a theme of the first meeting of the CSC. Some needs and strategic contacts were identified.	5%

20	Results on this indicator depend of advances in the indicator above.	0

| 1 | It was approved a logo for the Forum.

The microsite www.hacialacumbre2018.info was transformed into the website of the forum | 85% | |

80%	Currently there are not media specific for/from the Citizen Forum of the Americas. It is using mailing and Whatsapp and official communications have been labeled with the Forum's logo..	0
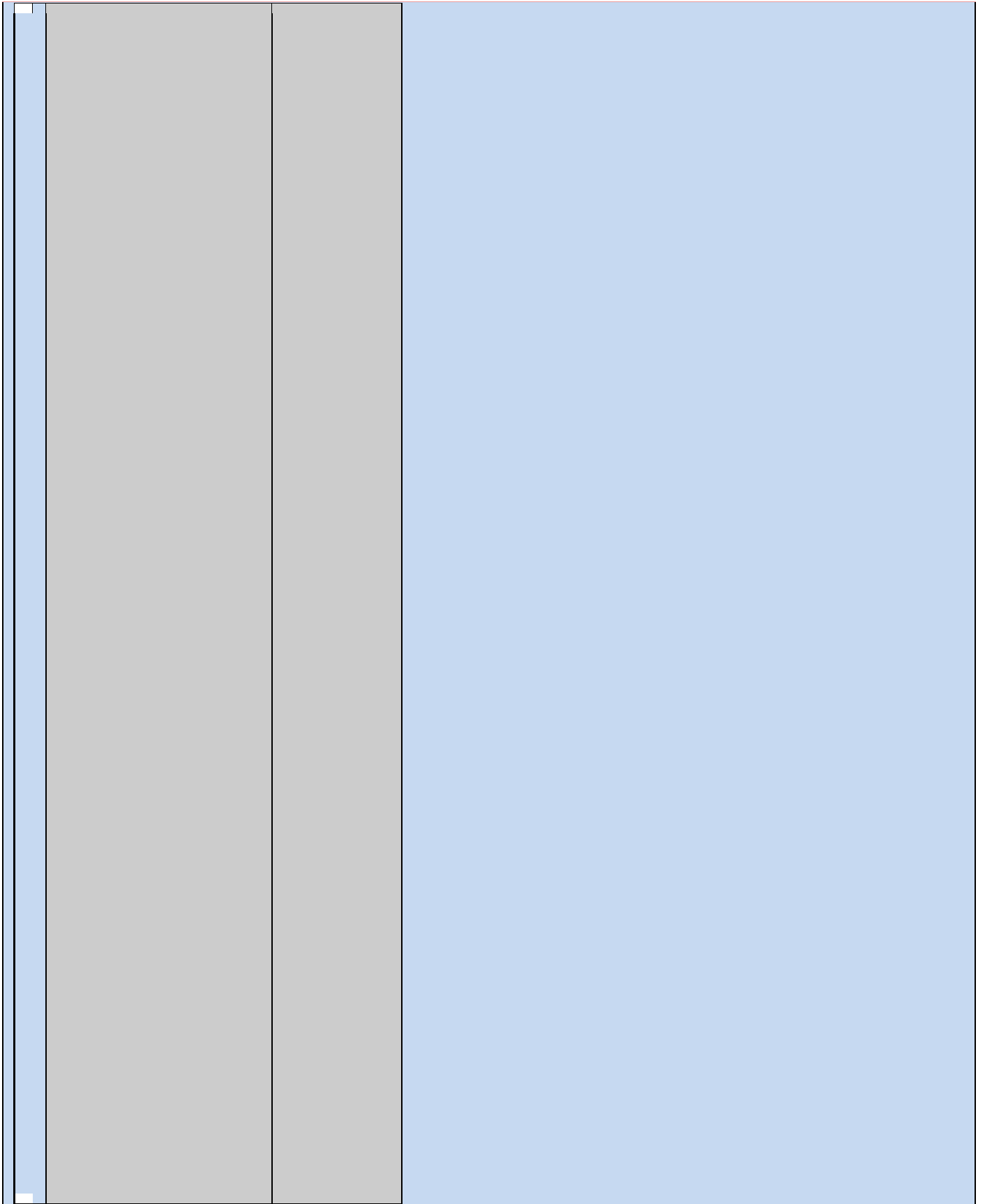
Activity 2: To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit

ACTIVITY	INDICATOR	BASELINE DATA (include da	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of

	te / source)			progress completed if applicable
2.1 Support the Council in t	One consultation mechanism b	N/A	1	DESCO and Grupo Propuesta Ciudadana have been in touch with the Peruvian Ministry of Foreign Affairs, it has allowed to access to privileged information about the Summit arrangements and Civil Society presence in spaces such as SIRG meetings. The Citizen Forum of the Americas' Technical Secretariat attended at the SIRG meeting in Lima on February and March. 60%

he development of a consultation mechanism between the Counci

etween the Council and CAS-SIRG developed

I and OAS-SIRG to improve skills and awareness on the process

2.2 Establish a support network in Peru to work the 2018 Summ	One networking plan for building the 2018 Summit Agenda	N/A	80%	Reports of monitoring mandates and national agendas of recommendations were systematized to be presented at the SIRG meeting	90%

it				Agenda	

2.3 Establish an ongoing consultation process with governments	Percentage of countries reporting information	*N/A*	70%	Up to January we received 14 reports which represent 42% of 33 countries we would like to reach and 73% if we consider just the 19 countries which are actively joining the project.	73%
2.4 Develop and Sign an agreement between the Council and SIRG	One agreement subscribed between the Council and SIRG	*N/A*	1	It would be necessary to review this indicator, because after two years of PASCA's implementation contact between the Citizen Forum of the Americas and the SIRG has been mediated and punctual, so we can not to guarantee if this group is willing to make agreements with civil society representatives	0
2.5 Organize 5 sub-regional consultation in coordination with OAS Summit, and one virtual online consultation	Number of regional and sub-regional consultations between the Council and representative organizations held	*N/A*	1 regional and 5 sub-regional consultation meetings	On January CSO were working to consolidate the creation of coalitions for the VIII Summit. Contact between coalition members to coordinate their reports was by e-mail or Whatsapp rather than through meetings.	7 coalitions integrated by CSO relative to PASCA's process
	Number of CSOs consulted during the development of the CSO recommendations for the 2018 SIRG	*N/A*	400	We received recommendations from 7 countries: Argentina, Brazil, Ecuador, Costa Rica, Paraguay, Venezuela and Panama. 141 CSO were involved in the monitoring of mandates, but we must to confirm with our focal points who contributed to the recommendations.	7 documents of recommendations. 141 CSO participated in the previous process.
	One document with the Civil Society agenda for the 2018 Summit, presented to SIRG	*N/A*	1	Annex 30	100
2.6 Conduct 6 Council meetings, 2 each year from 2016 to 2018	Number of council meetings held	*N/A*	6	1. 2017-03-20 to 23 in Washington D.C. 2. 2017-06-08 Online 3. 2017-06-20 in Cancun, Mexico 4. 2017-10-31 Online 5. 2018-02-01 Online 6. 2018-03-06 Online	6 meetings = 100%
	Council members acquire experience and confidence in	*N/A*	90%	Although formal meetings with SIRG haven't been held, 11 Focal Points,	11 Focal Points from 19

	relation with CSO, OAS-SIRG and other actors			members of the Citizen Forum (Colombia, Ecuador, Peru, Costa Rica, El Salvador, Guatemala, México, Panama, Argentina, Chile, Paraguay) have looked for meetings with OAS' representatives in their countries with unfair responses.	active focal points = 58%
	Number of meetings among Council, Secretariat, SIRG, and governments to secure CSO participation.	N/A	20	The Citizens Forum of the Americas met with Mexican OAS Mission in Washington DC (March 2017) and Peruvian government delegates in Cancun (June 2017) and SIRG (november 2017, February and March 2018) DESCO has been in touch with Peruvian Government REDLAD and Mexican Focal point were in touch with Mexican government Focal points from El Salvador and Panama have been heard by their Ministries of Foreign Affairs. REDLAD have been in touch with OAS' officers.	2 meetings of the Forum with other actors. 13 meetings between Focal Points and Ministries of Foreign Affairs (7 Peru, 4 Mexico, 2 Panama, 1 El Salvador) 3 meetings of Citizen Forum of the Americas with SIRG Total: 19 meetings = 95%
2.7 Strengthen the participation of the Council and CSOs to the 2018 Summit	Number of Western Hemisphere CSOs, targeted by the project, that express interest in participating in the Civil Society Forum at the 2018 Summit.	TBD	800	204 CSO were registered in 7 coalitions to participate at the VIII Summit. It is almost 25% of total coalitions, but we have not their complete list of members.	204 CSO = 25.5%
	One document with the Civil Society recommendations to the SIRG	N/A	1	There is a document from national reports of monitoring mandates and specific recommendations which was used for the presentation at the SIRG on February 8th.	100%
	Percentage of presented CSO recommendations from the civil society council incorporated by Summit stakeholders into Summit documents or activities	N/A	40%	We have received recommendations from 7 countries of our 19 active focal points.	36%
	Number of CSOs demonstrating	TBD	600	We have registered 204 CSO joining 7 of the 28	204 CSO = 34%

				coalitions approved by OAS for the Summit.	
	Number of CSOs reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	*N/A*	300	We have 204 CSO highly motivated to be part coalitions toward the Summit. It has been a result of the combination of national CSO scenarios and effective communication from the technical Secretariat of the Citizen Forum of the Americas.	204 CSO = 68%
	Percentage of CSOs reporting increased satisfaction with the Summit process.	*TBC*	60%	It is critical to discuss if we can modify this indicator, because we can control the variables related to the satisfaction with PASCA process, but not those complex elements which affect the satisfaction with the Summit process where decisions are taken by the Peruvian government and the OAS.	0

Activity 3: To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
3.1 Develop a mechanism for monitoring and evaluating implementation of Summit commitments to be used by the CSO community	Percentage of prioritized 2015 Summit mandates monitored by the council and relevant CSOs.	*N/A*	At least 40%	Themes will be prioritized rather than individual mandates. From 10 proposed themes 5 are subject of monitoring. It means, at least 50% would be monitored.	50%
3.2 Conduct a needs assessment for technical assistance and capacity building among CSOs across the region, to improve knowledge and feedback on monitoring and evaluation	Number of CSOs demonstrating increased ability to research, monitor and report on Summit commitments in their sub-regions.	*N/A*	44	26 Focal Points were informed about the suggested route of work. At this moment 14 countries presented monitoring report. However 141 CSO have participated on that exercise.	14 Focal Points presented national reports = 54%

mechanism /practices					
3.3 Design and implementation of a plan of enhancement and technical assistance according to the needs identified	Number of CSO joining the enhancement in capacities for monitoring and evaluation	*N/A*	70%		0
3.4 Provide training and Technical Assistance to at least 100 CSOs for implementing the mechanism/Summi t commitments	Five training activities held (one in each subregion) and one Technical assistance action per CSO involved in the follow up	*N/A*	105	20 CSO (PASCA Focal Points) received our guide about how to develop the methodology to monitoring the Summit Commitments and individual meetings have been held to resolve questions and make adjustments according to their context.	20%
3.5 Produce joint report on outcomes of the 2015 Summit of the Americas	Number of CSO participating in the joint report	*N/A*	50	141 CSO participated in the process to build the 14 reports received.	141 CSO =282%
3.6 Coordinate the adoption of the Monitoring and Reporting Mechanism	Number of CSOs reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	*N/A*	50		0
3.7 Monitoring and evaluate programs/projects that impacted the commitments made at the Summit	Number of reports of advance in programs/projects impacted by the commitments	*N/A*	22	There are 14 equal number of countries, some evaluate the grade of advance, stagnation or recoil, but to evaluate programs and projects as it is stated here overcome the current capacity of the involved CSO and the resources available to do it (qualified staff, time, access to information)	14 reports = 63.6%

Monitoring and Evaluation Indicators

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
Methodological design	One set of orientations for explicit knowledge management	*N/A*	1	Keys to coordinate coalitions for the Summit, report of agenda of recommendations.	95%

Elaborate baseline of the project	One report of the baseline	N/A	1	First report sent on September 2016.	70%
Elaboration and management of databases for participation monitoring	One database system for monitoring participation of CSO in activities and discussions	N/A	1	Unified database reached 2340 contacts and 1552 organizations. Consolidated subregional and national reports show 241 activities in 27 countries and by Internet. From there are 1611 attendants which represent 576 individuals and 381 CSO.	85%
Design and measure CSOs' capacities at national, sub-regional and thematic levels	One report of final state of CSO's capacities (including baseline)	N/A	1	National and subregional meetings of monitoring offer information about weakness and CSO's needs of support.	70%
Evaluation of the process	One report of results, impact and recommendations	N/A	1	0	0

5. Challenges, lessons and best practices related to your project:

Challenges

- The OAS Summit Secretariats' timetable has not been accomplished and lack of official information from them keep CSO confused about following steps to attend at the Summit. It was expected a serie of informative sessions between February 20 to 23, but it doesn't occur. Confirmation of accepted CSO at the Summit should be on March 1st, but even at the end of March some people had not information about their registration, which was required to demand Peruvian visas, buy tickets and confirm accommodation booked.
- Four countries of the Americas require Peruvian visa to attend at the Summit (Haití, Cuba, El Salvador, Nicaragua). DESCO, our consortium member talk with the Peruvian Ministry of Foreign Affairs to request facilities to allow CSO from this countries to join the Summit.
- Extemporaneous application for the Summit was a relief for those organizations which didn't it on January 20th. However the announcement was just on the night before and it would left several organizations out.
- To define a mechanism of self-management of the Citizen Forum of the Americas after the Summit and after PASCA project. The technical secretariat has been effective, but few CSO has the motivation, personnel and funding to receive that responsibility.
- Resignation of the Peruvian president on March 22nd created uncertainty about the oncoming Summit, even though the Ministry of Foreign Affairs expressed its will to continue being the host of the Summit.
- In spite of anticipated recommendations to the Summit Secretariat about the registration process, it seems to overcome them, because they took long time consolidating databases, checking it and answering to everyone. After some claims they started to communicate with coalitions' leaders, but it was not their former function. Therefore, some people miss the opportunity to track their application. In addition, there was no clear justification to require a double register with the Peruvian government. That platform was not friendly, intuitive and it presented several difficulties to be filled.

Best practices

- Direct communication between the base team and Citizen Forum of the Americas members, focal points, coalition leaders, has strengthen confidence in PASCA process and positioned it like a trustful source of information, to solve questions about how to participate at OAS scenarios. However it is a shame that OAS directly has not clear and effective mechanisms to achieve CSO's engagement. Frequently its messages should be "translated", "explained" to be understood.
- Coalitions seem to be practical scenarios to congregate CSO toward shared purposes of incidence. it is important to develop how it could be created, coordinated and to function, to offer this information in future calls.
- Coalitions are a good scenario to prove CSO's capabilities to coordinate themselves. However, it would be great to develop a sort of guide explaining the main roles, expectations and suggestions about how to coordinate themselves.

6. **Upcoming Events:**

- April 6th online meeting of the Citizen Forum of Civil Society

- April 9th arrival of participants at the Summit of the Americas
- April 10th to 12th activities organized by the Citizen Forum of the Americas
- April 12th Dialogue between civil society organizations and high level representatives from the governments, organized by the OAS.

7. Timeline

In general, the project is advancing according to the approved timeline. However, there are some variations which we mark here. We use colours to mark the achievement level, according to the following conventions:

Planned date

Real date of execution

Activity in process

Pending

Due to the format of this timetable, we deleted the first quarter (October to December 2015), to give space for oncoming months on 2018.

1. Even though Citizen Forum of the Americas' members recognize it is important to have a financial sustainability strategy, it is not clear yet what's the project they are going to promote to get funds, and how they would like to be organized to manage it.

2, 3. There were meetings between members of the Citizen Forum of the Americas and SIRG, but those wouldn't be considered such as consultation mechanism or significant advance towards an agreement between both parts.

4. According to the design of the mechanism of participation of civil society, called Citizen Forum of the Americas, on 2017 there were elected sub-regional representatives in a rotatory scheme. However, on 2018 the base team decided to call also Consortium members and Focal Points to the CFA meetings, to guarantee a wider spread of the information about the Summit and planned activities, and to receive feedback and contributions from the roots.

	2016												2017												2018		
	ene	feb	mar	apr	may	jun	jul	ago	sep	oct	nov	dec	jan	feb	mar	apr	may	jun	jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	Q 2			Q3			Q4			Q5			Q6			Q7			Q8			Q9			Q10		
	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M45	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	M26	M27	M28	M29	M30
Objective 1:To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities																											
Redlad/Consortium held planning meeting with partners'																											

Task	Timeline
organizations	
Redlad/Consortium design a stakeholder mapping and engagement strategy (reviewing Redlad's methodology)	
Redlad/Consortium design and conduct an on-line survey to solicit ideas on the Council's structure and processes for making joint CSO recommendations.	
Comparative study about similar regional oversight mechanisms and platforms, their best practices and lessons	
Redlad/Consortium develop and implement a strategic communications plan, based in survey's results (including the creation of a portal for dissemination and consultation actions)	
Redlad/Consortium elaboration of draft documents for CSC proposal (organogram, bylaws, description of roles and responsibilities)	
Redlad, partners and thematic advisers organize five sub-regional working-coordination meetings to finalize CSO support for creation of the Council	
Redlad/Consortium systematization and dissemination of coordination meetings results	
Redlad/Consortium organize the online election of the members of the CSC (votation, communication of results).	
Redlad/Consortium and partners organize the first meeting of Civil Society Council in Perú	
Redlad/Consortium supports the activities of the Council Secretariat, including the technical support to elaborate the working plan	
Redlad/Consortium design a financial sustainability model for approval by the Council	1
Redlad/Consortium trains Council members on fundraising and taking advantage of opportunities to seek donor	

Activity	Timeline
assistance	
Redlad/Consortium assists the Council Secretariat in building an strategy of communication, relationship and knowledge management which provides information on Summit preparations and Council activities, as well as provides space for meeting, dialogue and debate for member organizations of the Council.	
Consultation process with DOS and key stakeholders	
Objective 2: To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit	
Redlad/Consortium supports the Council in the developing of a consultation mechanism between the Council and OAS-SIRG, participation of OAS country directors	2
Redlad/Consortium and DESCO builds a support network in Peru to work the 2018 Summit Agenda	
Redlad/Consortium and partners establishes an ongoing consultation process with governments	
Redlad assists and encourages the develop and Sign of an agreement between the Council and SIRG.	3
Redlad develops 5 sub-regional consultations for a collective building of CSO's proposals for 2018 Summit agenda	
Redlad/Consortium will accompany and support Council's meetings (at least two each year).	4
CSC present to the SIRG the civil society agenda for the 2018 Summit	
Redlad/Consortium secures the participation of the Council and CSOs to the 2018 Summit	
Redlad/Consortium develops consolidated civil society recommendations to the SIRG	

Activity
Consultation process with DOS and key stakeholders
Objective 3: To improve CSO's capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes.
Redlad/Consortium develop a mechanism for monitoring and evaluating implementation of Summit commitments to be used by the CSO community
Redlad/Consortium conducts a needs assessment for technical assistance and capacity building among CSOs across the region
Redlad/Consortium design and implementing a plan of enhancement and technical assistance according to the needs identified
Redlad/Consortium provide training and Technical Assistance to at least 100 CSOs for implementing the mechanism/ Summit commitments.
Redlad/Consortium collects information and develops a Joint Report on outcomes of the 2015 Summit of the Americas, which is presented at the June 2017 ministerial meeting of the SIRG.
Redlad/Consortium coordinate the adoption of the Monitoring and Reporting Mechanism
Redlad/Consortium present monitoring and evaluating indicators for the implementation of the Summit recommendations
Redlad/Consortium monitoring and evaluate programs/projects that impacted the commitments made at the Summit
Program Management
Redlad/Consortium develop and assesses work plan
Redlad/Consortium held meetings with partners to get feedback and follow up the activities
Redlad/Consortium prepare narrative and financial quarterly reports

Monitoring and Evaluation																																
Redlad/Consortium general methodologies review and design (participation, systematization, information collection, etc).																																
Redlad/Consortium Review and Consult Methodologies with DOS																																
Redlad/Consortium elaborate baseline of the project																																
Redlad/Consortium elaboration and management of databases for participation monitoring																																
Redlad/Consortium design and measure CSO's capacities at national, sub-regional and thematic levels																																
Redlad/Consortium develops PMEP																																
Redlad/Consortium collects data																																
Redlad/Consortium conducts quality control of partner activities																																

8. Budget *Provide an update of the budget by budget category. Effective expenses, up to March 31st*

See excel annexed.